

AGENDA  
REORGANIZATION MEETING  
COLDENHAM FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
JANUARY 11, 2016

1. Treasurer - call meeting to order and preside.
2. Pledge of Allegiance to Flag.
3. New Elected Commissioner – Rick Cameron (5-Yr Term)  
(Oath of Office submitted to the Town Clerks of Montgomery and Newburgh by the secretary. Newly Elected Commissioner will go in person to have the Oath of Office signed and administered at the Town of Montgomery by the Town Clerk.)
4. Secretary to be appointed at a salary as fixed in the 2016 Budget.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to appoint \_\_\_\_\_.  
(Oath of Office signed and administered at the Town of Montgomery by the Town Clerk)

5. Treasurer to be appointed at a salary as fixed in the 2016 Budget.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to appoint \_\_\_\_\_.  
(Oath of Office signed and administered at the Town of Montgomery by the Town Clerk)

6. Custodian to be appointed at a salary as fixed in the 2016 Budget.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to appoint \_\_\_\_\_.  
(Oath of Office signed and administered at the Town of Montgomery by the Town Clerk)

7. Election of Chairperson of Board of Commissioners.

Treasurer asks for nomination. Any further nominations, etc.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept nomination of \_\_\_\_\_ as Chairperson of the Board of Fire Commissioners for 2016. (Board polled. Must be majority of 3 Yes votes.)

Treasurer turns meeting over to newly elected Chairperson.

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8. Election of Co-Chairperson for year 2016.

Chairperson asks for nomination. Any further nominations, etc.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept nomination of \_\_\_\_\_ as Co-Chairperson of the Board of Fire Commissioners for 2016. (Board polled.)

9. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the monthly meetings of the Board of Fire Commissioners shall be held on the first Monday following the first Tuesday of each month at 7:30 PM. (Notice to be sent to the Wallkill Valley Times.)
10. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Wallkill Valley Times be designated as official newspaper for legal notices for the Coldenham Fire District. When bids are required, notice will be placed in the Times Herald Record.
11. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to appoint Frank Simeone as our attorney to attend monthly meetings as decided upon by the Board of Fire Commissioners at a fee previously set. (Attorney will also handle other business of the Fire District on a fee basis.)
12. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Coldenham Fire District will provide coverage to any commissioner who is sued as a result of a decision made as a commissioner (Article XVII of State Law).
13. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Treasurer must produce all books, records, receipts, orders, vouchers and canceled checks for the year 2015 along with her Annual Report to be submitted at the regular monthly meeting for the month of March 2016.
14. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to designate Orange County Trust and JP Morgan Chase as depositories for District funds, deposits in each bank not to exceed \$250,000, unless covered by bank security insurance.

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15. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that all checks for the District for payment of bills and obligations must be signed by the Treasurer. In addition, checks in excess of \$10,000 will require two signatures. The Chairman and the Secretary will be on the accounts.
  
16. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to continue the Orange County Trust General Fund Checking Account, Orange County Trust General Fund Savings Account, JP Morgan Chase General Fund Savings Account, and Orange County Trust Trust & Agency Checking Account.
  
17. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Treasurer be authorized to continue Capital Reserve Fund accounts as they now exist and to open any necessary new accounts in accordance with the law.
  
18. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Coldenham Fire District continue their membership in the Association of Fire Districts of the State of New York and in the Association of Fire Districts of Orange County.
  
19. Chairperson appoints committees:  

Auditing:	
Building:	
Truck Committee:	
EAP Coordinator:	
Medical Advisor:	
Budget Planning:	
Land/Outback:	
Service Awards:	
Hall Usage:	
Records Access Officer:	
  
20. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to continue the preparation of an agenda for each meeting in 2016.
  
21. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to continue the Procurement Policy previously adopted.

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22. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to continue Rules and Regulations as previously adopted.
  
23. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to continue the Code of Ethics as previously adopted.
  
24. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to have key Bank credit cards issued to each commissioner, the Fire Chief, and two Assistant Chiefs at current limits.
  
25. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to have PenFlex as the Administrator and RBC Wealth Management as the Investor for the Service Awards Program.
  
26. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to provide VFBL coverage to our members involved on County Teams.

Respectfully submitted,

Mary E. Keenan, Secretary