

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on April 10, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag.

Roll Call

Commissioners present: Joe Keenan, Anita Grecco, Warren Decker, Wayne Jacobowitz and Rickey Cameron.

Also present: Mary Keenan, Secretary
Linda Miller, Treasurer
Rob Cable, Captain

Acceptance of Minutes

A motion was made by Commissioner Decker and seconded by Commissioner Cameron to dispense with the reading of the monthly meeting minutes of March 13, 2017 and accept them as written. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- The Fire District Affairs Bulletin was handed out to the Commissioners.
- We received a postcard from the Association of Fire Districts of Orange County that their meeting will be held on April 25, 2017 at 7:30 PM at the South Blooming Grove. The guest speaker will be Brendan Casey who will speak about the 911 radio update. There will also be Vice President elections.
- We also received a letter from the Association of Fire Districts of Orange County about mutual aid staffing and response.
- A notice was received by Kornfeld, Rew, Newman & Simeone documenting their services to the auditing firm for 2016.
- Commissioner Grecco advised the board that she received a letter from the Orange County Board of Elections requesting the use of the firehouse on September 12, 2017 for the Primary Election and November 7, 2017 for the General Election.

Hall Requests

None

Public Discussion

None

Committee Reports

Safety Committee: Commissioner Cameron stated there was nothing to report.

Mack Restoration Committee: Commissioner Keenan advised the board that they got the numbers off the fuel pump. The gentleman from upstate said the numbers didn't help him and he would need to see the unit. Commissioner Keenan asked if he could bring it to him

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

and his reply was “too busy”. Joe called Mack, who found the records of the truck and had an actual part number for rebuild kits for fuel pumps, but could not find one. They suggested that we search independently, now that we have the right numbers. Commissioner Keenan will look into this. President Aigner will check his sources also. He also found a pin hole in the copper pipe to the heater core, so that will be replaced too.

Building or Property Committee: Commissioner Keenan said the Plymovent compressor needs the check valve changed. Chuck Bissinger suggested that we remove it and bring it to Ira D Conklin (they have them in stock), to replace it. Commissioner Jacobowitz spoke with Plymovent concerning the new truck and he was told that we need to go through Campbell or Spartan.

Lawn Mowing / Grounds for 2017 and 2018: Commissioner Decker handed out specs for the 2017 year. Commissioner Keenan if the board would like to extend the current contract for another year. Commissioner Decker asked Anthony Trapini, if he would keep the rate no more than 5%. Anthony Trapini replied that he would keep it the same rate. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to contract with Belly Flop for two years at the current rate. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan stated we will revisit this and get it rewritten as we discussed last month.

Fuel Audit: Commissioner Keenan asked Captain Cable which officer is assigned to the fuel. He believes that it is Mark. Commissioner Keenan asked Commissioner Jacobowitz to find out who it is and get together and complete the fuel audit.

EVOC: Commissioner Keenan stated that we are going to schedule the classroom part in Target Solutions and he hopes to have that done this month.

Pressure Washer: Commissioner Jacobowitz advised the board that it is up and running. A second reel was purchase, because the first one leaked and so far it has been good. We did change the hose to 100 foot hose. Commissioner Jacobowitz said that Tom Kaiser offered \$100 for the motor. Commissioner Keenan didn't want to split it from the unit. Anthony Trapini will ask Glenn from Sheeley's if they would be interested. Commissioner Keenan suggested that we post it on Craig's List. David Keller offered to post it on the Orange County facebook page.

Water Softener: Commissioner Decker has an appointment with the Culligan representative on Wednesday at 5:30. He will bring the information to the next meeting.

Life Insurance for Firefighters: Commissioner Keenan was hopeful that now that things have slowed down a bit, we can get an answer soon.

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

Sutphen Truck: Commissioner Keenan advised the board that the paperwork has been completed to market the truck with FireTech. They said that everything looked good except our asking price of \$49,000. They won't list it for \$49K. They feel that it is a \$25K truck at best. They don't think buyers will call at \$49K. He also spoke with Sutphen out of Albany who agreed with FireTech's number. The city of Cohoes had an '83 they bought a couple years ago and they blew the water line. It cost them more to fix it than what they paid for the truck. Commissioner Keenan called the Chief and left a message and has never heard back from them. The certification has been done. Some discussion ensued. Commissioner Keenan recommended that we put it out to bid in the form of a legal notice with the minimum bid of \$35,000 and we have the right to reject any and/or all bids and we market it with FireTech at \$40,000. A motion was made by Commissioner Grecco and seconded by Commissioner Decker to publish a request for bids in the Times Herald Record with a minimum bid of \$35,000 to be received by the May meeting by 7:30 and to have FireTech market it for \$40,000. Vote outcome: 4 ayes, 0 nays and 1 abstain. Motion carried.

Tax Payback: Tabled.

Physicals: Commissioner Cameron advised the board that 27 have been completed with approximately 35 left to do. The next date assigned is Sunday, April 30 with over 20 attending that day. Commissioner Cameron gave a list to the secretary of members who still need physicals.

Audit: Commissioner Keenan advised the board that he hasn't heard anything from the auditors.

LOSAP: The report has been submitted.

Dell Server: It was decided to purchase the warranty on the server for one year.

Interstate Waste: Commissioner Grecco advised the board that we currently pay \$167 per month with County Waste. Interstate Waste quoted her a price of \$138.56 per month for a two year contract. Treasurer Miller will call County Waste to see if we have a contract and if they will match Interstate's price.

Department of Labor recommendations: Commissioner Keenan posted a cleaning sheet for the ovens. He also said that he thinks the overhead filters for the fans need to be cleaned at least once a year.

Wet down update: Commissioner Keenan had the Chief's notes as he was absent from the meeting. The event is on schedule. The plan is to split the truck room in two. The band will be positioned at the back of 205's bay. The bays for 202 and 203 will be cordoned off as the designated area for the beer. Two portajohns will be in the cordoned off area and the other two will be in the "free range" area. The soda truck will be on the 201 side, the food will be in the middle with the cordoned off side on the other side. Starting in May will be preparing the property. Notices will be sent to all residents. Discussion ensued about the

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

after party being for members and their families only. Also as to who will be monitoring the beer. This is the Chief's function and because he is not in attendance, all questions will be addressed to him at next month's meeting.

Diesel Pump Update: American Petroleum was here to fix the leak. It still leaked after their first visit. Commissioner Keenan advised the board that they were called back again and as far as he knows, it doesn't leak. He asked if anyone used the diesel pump and saw any leaks. David Keller said he used the pump and didn't see any leaks.

E-Draulics: Commissioner Keenan advised the board that the permissive referendum will have been published for 30 days on the 13th. The e-draulics can be ordered on the 13th and it will take 6 to 8 weeks for delivery.

Spartan 205: The chains were ordered. As soon as they are in, Commissioner Keenan will hear from Daryll and we will get the truck over to Campbell to have them installed. After that, we'll have the air ride suspension tweaked. We have to have the exhaust chip changed out for Plymovent and they'll put on the tire pressure sensors as the final job.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that we are still working on this.

Doors, Keys & Locks: Commissioner Keenan advised the board that we have two comparable quotes. V-Twin Locksmith Service will cost a total of \$12,651.36. Liberty Locksmith of Orange County will cost a total of \$18,696.00. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to contract with Steve Dileo of V-Twin Locksmith Service to a total cost of \$12,651.36. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Surplus Equipment: Nothing to report as the Chief is not in attendance.

Station Structural Repair: Commissioner Decker advised the board that he will contact Engine Bay Floors in May to find their availability for June to repair the floors. Commissioner Keenan asked Commissioner Decker to find out the warranty on their paint. He said that he used the pressure washer on it, and it did not come out looking like new. Commissioner Grecco will ask Matt from Maybrook if they have had any issues with their floor.

SCBA Bottles and Equipment: Commissioner Keenan advised the board that there has been no update on our SCBA Grant. On the news the other day, all Safer and AFG Grants will be terminated next year unless Congress continues the programs.

Fire Equipment Inventory: Commissioner Keenan said that Chief Hunt wrote that the fire equipment inventory is about half complete. It will be submitted at the May meeting.

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

Building and Pavement: Commissioner Grecco advised the board that New York State is giving grants for capital. She asked Commissioner Keenan to write proposals for the needs of the fire district. He submitted a cover letter with three separate proposals, one to cover the building metal repair at an estimated cost of \$44,000, one roof replacement at an estimated cost of \$215,200 and the last for the entire blacktop repair at an estimated cost of \$97,500.

Commissioner Cameron thanked Commissioner Keenan for the time and effort he put into the proposals and apologized for not responding to his e-mails. Commissioner Keenan said that he did not have to apologize for being on vacation! He did want the board to know that unless they respond to his e-mails, he's not sure that the board members receive them.

New Business

Hall Rental: Commissioner Grecco received a check from Steve Molnar for the rental of the hall. As discussed previously, the district is keeping it due to the hall not being cleaned properly after his event.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Further Information from the Chief (via note)

- Personal E-mails are going to be added to Target Solutions so when an assignment is assigned, members will get the e-mail at their personal e-mail.
- Chief Hunt would like to host a CPR class for member's who need initial training. Mobile Life Support Services will bill at the end of class. He's looking to do it in May. Commissioner Keenan stated that we need to know the cost, so this will probably have to be held in June.
- Chief Hunt would like to request \$100 to purchase supplies to build step chock cribbing. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve the expense of up to \$100 to buy the supplies to make the step chock cribbing. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt would like to do the hose testing and service to the Hurst equipment from

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

May to July and the other half in the fall. He would like to do the pump testing, but we need to know the cost.

- Chief Hunt advised the board that Quality informed him that by the time his vehicle needs to be inspected in October, he will need tires. We will need the approximate cost.

Further Information from the Commissioners

- Commissioner Decker informed the board that we will need to go into Executive Session.
- Commissioner Cameron advised the board that the County is still working on shared bids for hose testing and pump testing. If he hears anything, he will let the board know.

Information from the Treasurer/Secretary

Treasurer Miller advised the board that the PILOT check is being mailed out Wednesday and is about \$86K.

Approved Expenditures

| | |
|--------------------------|-------------|
| V-Twin Locksmith Service | \$ 12651.36 |
| Step chock cribbing | 100.00 |

Public Comments

Anthony Trapini mentioned an accident that happened today on 84. There were no officers available and fortunately Safety One (Rickey Cameron) was on the scene. He felt that without “size up” he didn’t think we could have gotten the rescue there when we got it there, if at all. Rickey was able to get there and determine the westbound lane was blocked and we could go east in the westbound lane. We have experience, but we also need knowledge of the area we protect. Commissioner Keenan thanked him for his input and added that he is sure they will be assessing those points. He also added that we were glad Rickey was back from his vacation today and not tomorrow.

Bills Signed

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Executive Session

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to go into executive session for a legal issue.

Board reconvened at 9:04PM.

Coldenham Fire District
Board of Fire Commissioners
April 10, 2017

Commissioner Keenan stated that based on the discussion in executive session, he would like to entertain a motion to allow him to contact Ben Galey from J&G to have them appointed as hearing officer for a legal issue. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to allow Commissioner Keenan to contact Ben Galey from J&G to have them appointed as hearing officer for a legal issue. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Cameron. Unanimous approval (4 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary