

Coldenham Fire District
Board of Fire Commissioners
February 13, 2017

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on February 13, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag.

Roll Call

Commissioners present: Joe Keenan, Anita Grecco, Warren Decker, Wayne Jacobowitz and Rickey Cameron.

Also present: Mary Keenan, Secretary
Linda Miller, Treasurer
Matt Hunt, Chief

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to dispense with the reading of the Reorganization and Monthly meeting minutes of January 9, 2017 and accept them as corrected. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Correction to page 3 (sentence beginning on the bottom of page 2) of Reorganization Minutes should read:

A motion by Commissioner Cameron was made and seconded by Commissioner **Grecco** that all checks for the District for payment of bills and obligations must be signed by the Treasurer.

Communications

- We received a letter from Matt Cruver asking to be placed on Military leave beginning March 2.
- We received a flyer from the Pinsky Law Group for the 9th Annual Fire & EMS Law & Management Conference which will be held at the Turning Stone Casino & Resort from March 30 to April 2, 2017. Registration is due by February 28, 2017 for anyone interested.
- We received a postcard from The Association of Fire Districts of Orange County that the next meeting will be on February 27, 2017 at the Washingtonville Fire District at 7:30.
- We received a flyer from The Association of Fire Districts of the State of New York concerning the 2017 Annual Meeting to be held at The Desmond in Albany from April 20 – 22, 2017.
- Commissioner Grecco advised the board that Barbara McPhillips, Treasurer of the Coldenham Garden Club wrote that they received their deposit check back. They appreciate being able to have meetings at the Firehouse so she sent a check for \$100 as a donation to the district. Commissioner Keenan would like this brought up under New Business.
- Commissioner Keenan advised the board that we received the LOSAP investment account statement from RBC Wealth Management for the period ending January 31,

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2017. The balance is \$1,071,117.75.

Hall Requests

- Fred Stipak on February 16 for Dad's Funeral
- Steve Molnar on March 11 for a Bridal Party from 9 AM to 9 PM
- Fred Stipak on February 26 for birthday party
- Ladies Auxiliary on April 8, 2017 for the Easter Egg Hunt
- Ladies Auxiliary on April 22, 2017 for the Tea Social, set up 4/21
- Ladies Auxiliary on June 21, 2017 to host the OC Ladies Aux meeting 6-10
- Ladies Auxiliary on November 11, 2017 for the Craft Sale
- Ladies Auxiliary on November 18, 2017 for the Spaghetti Supper, set p 11/17
- Ladies Auxiliary on December 10, 2017 for the Children's Christmas party

As a point of order Commissioner Keenan stated that Fred Stipak's Dad passed away on Sunday and asked if they could use the hall on Thursday. As nothing was on the calendar, Commissioner Keenan put it on the calendar and there is no need to vote on that usage. As the Bridal Party and Fred's son's birthday party needed quick approval as invitations needed to be sent, the approvals were received through text messages prior to this meeting. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to approve the use of the hall for all dates submitted by the Ladies Auxiliary. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Mike Keenan asked what is done with the deposit checks. Commissioner Grecco stated that she sends them back. Mike Keenan stated that he did not received his. Commissioner Grecco returned it to him.

Public Discussion

Anthony Trapini asked if bids can be placed in both the Times Herald Record and the Wallkill Valley Times. Commissioner Keenan said we will discuss this under new business.

Committee Reports

Safety Committee: Commissioner Cameron stated there was nothing to report.

Mack Restoration Committee: Commissioner Keenan advised the board that on speaking with the company about the rebuild kit, the numbers on the fuel pump are common to several different models. There are additional numbers around the rim that are model specific, so the fuel pump must be removed to obtain these numbers. The plan is to do it Saturday.

Building or Property Committee: Commissioner Jacobowitz has nothing to report on the repair of the outside of the firehouse. He asked if he could be responsible for the inside of the building and Commissioner Decker could handle the outside of the building. Commissioner Keenan said that so long as they both agree, that's fine, but the work just must get done. Commissioner Keenan advised the board that we are concerned with drains sinking. The one by the fuel area is deteriorating in addition to sinking. He also suggested

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that Commissioner Grecco contact Mike A to see if he can get the county to correct the drains in front that they never finished. Commissioner Keenan also mentioned that the steel surrounding the building needs to be addresses and fixed. And the last item is the roof. Not sure that we can afford it this year, the we need to redo the roof.

Truck 205 Replacement Committee: After this meeting, the Truck Committee can be removed from the agenda and the old truck 205 will be referred to as the Sutphen truck. There are three outstanding issues with Truck 205. We have headlights coming, which should be in any day, strip lights for the platform control box and the ladder strap. All other concerns have been addressed. Commissioner Keenan advised the board that Spartan has offered 2 more free days of training. It will be one weekend preferably in warmer weather. Commissioner Keenan will get with the company and pick the latest dates possible. Commissioner Keenan would like permission from the board to price all season tires for the truck and “on spots”. Discussion ensued. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to authorize Commissioner Keenan to pursue prices on tires and “on spots”. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Engineer Mike Keenan stated that if the truck has 4700 miles on it, it should be serviced. He will check with Campbell. Commissioner Keenan advised the board that we signed and took ownership of the truck on February 1, so all warranties begin on that date.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan would like to schedule a final workshop regarding this topic. He would like it to be before the next regular monthly meeting. He suggested Monday, March 6, 2017 at 6:30 PM. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to have a workshop on Monday, March 2, 2017 at 6:30PM at the firehouse to review the active firefighter criteria to include mandatory training requirements. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Secretary will publish the legal notice in the Wallkill Valley Times.

Target Solutions Update: Commissioner Keenan advised the board that this will be addressed along with mandatory training.

EVOC: This is part of Target Solutions for classrooms, so this will be addressed with Target Solutions.

Fuel Audit: Commissioner Jacobowitz needs to get this done.

Pressure Washer: Commissioner Jacobowitz will look at it again and see what he can do.

Water Softener: Tabled until next month.

Life Insurance for Firefighters: Commissioner Keenan is working with Rose and Kiernan. Nothing on that yet.

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Sutphen Truck: We declared this surplus at our December 2016 meeting. It is for sale and we haven't really advertised it. We spoke with Fire Tech. There is paperwork to fill out for them, but we can still sell it on our own. The truck is stored at Belly Flop. The truck failed the ladder certification because the outrigger lights, the fill tank light was not filled all the way up which has not worked in 4 or 5 years, but passed in previous years. Items that were laying free in the platform, that have always been there. And the major issue of why the truck failed was that the emergency hydraulic left to right did not work. The general consensus was to take care of it, get it done and then sell the truck.

Tax Payback: Tabled.

Attorneys: Commissioner Cameron got proposals from Hannigan Law Firm PLLC and Jacobowitz and Gubits LLP. Hannigan Law Firm proposed a flat rate of \$3200 which would cover about 10 hours of service. They also have an hourly rate of \$305 per hour with a \$2000 advanced retainer. Jacobowitz and Gubits propose a cost of \$200 per hour on all matters. Commissioner Cameron recommends Jacobowitz and Gubits. Commissioner Grecco suggested that we contract with Jacobowitz and Gubits for a year and see how they work for us. Commissioner Decker agreed with Commissioner Grecco, but in addition, he would like them to attend our next meeting for a "meet and greet". A motion was made by Commissioner Grecco and seconded by Commissioner Decker to contract with Jacobowitz and Gubits as our attorney for the upcoming years and invite them to our March meeting. The secretary polled the board: Commissioner Jacobowitz – yes, Commissioner Decker – yes, Commissioner Cameron – yes, Commissioner Grecco – yes and Commissioner Keenan – yes. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Keenan will contact Jacobowitz and Gubitiz and Commissioner Cameron will contact Terry Hannigan.

Physicals: Commissioner Cameron has dates for physicals. The first will be February 22, 2017 from 6pm to 9pm at the Montgomery office. The second date is March 2, 2017 from 6pm to 9pm at the Montgomery office. A third date will be determined. Commissioner Keenan advised the board that we need to impress upon everyone that they need to have a yearly physical and it is their responsibility to get this done.

Audit: The audit is scheduled for March 13, 2017 at 8:30 AM. The auditor will be Margaret Quimby.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that we'll keep working on this.

Doors, Keys & Locks: Commissioner Jacobowitz needs to get an updated quote from Rudy at Liberty. Commissioner Decker added that he feels that people who are not members should not be able to enter the building on their own. The code is known by people other than our members and he feels the security of our people and our building is a must.

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Commissioner Keenan added that our contractors will have a separate code that can be activated and deactivated.

Liability Insurance: Commissioner Keenan is done and can be removed from the agenda.

Surplus Equipment: Nothing now.

Station Structural Repair: Already discussed. Commissioner Keenan advised the board that a big crack is developing between the brush truck and 270 where the seam runs.

SCBA Bottles and Equipment: Commissioner Keenan said that we should start hearing stuff next month. Commissioner Grecco said that she will be seeing Senator Larkin this Friday to check in with him.

Fire Equipment Inventory: Chief Hunt advised the board that fire equipment inventory has been assigned to every officer.

New Business

Coldenham Garden Club Check: Commissioner Keenan suggests that we send them a thank you and return their donation explaining that the fire district is funded by the taxpayers and while we really appreciate their gesture we feel that the \$100 can be better used by their organization. The board agreed. Commissioner Grecco said that they will probably want to come back in April. Commissioner Keenan said that if they want to give us a \$100 deposit check to hold the use of the hall, that would be fine. Other suggestions would be to take care of the planters in front of the building during the summer or planting flowers under the marquis sign when ready. Commissioner Grecco will talk to them about that.

Amend Fire District Position about bids: A motion was made by Commissioner Decker and seconded by Commissioner Cameron to amend the Fire District's Position on bids to read: When bids are required, notice will be placed both in the Times Herald Record and the Wallkill Valley Times. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Chief's Report

Membership

- New members: 0
- Qualified drivers: A number of firefighters have been qualified on the new truck
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: On going
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0

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- Status switch: 1-Matt Cruver on Military Leave
- Members suspended: 0
- Members resigned: 0

Further Information from the Chief

- Chief Hunt has requested EMS supplies in the amount of \$722.78. A motion was made by Commissioner Cameron and seconded by Commissioner Jacobowitz to approve the purchase of EMS supplies at a cost of \$752.78. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt has three quotes for an EMS Bag for the six-wheeler. Iron Duck OMNI II Master Case Backpack at a cost of \$173.84, Real Recreation USA Dixie EMS Ultimate Pro Trama 02 First Responder Medic Oxygen Backpack Denier Cordura Gear Bag at a cost of \$81.99 and Ever Ready Dixigear Ultimate 02 Trauma Backpack at a cost of up to \$250.00. Chief Hunt recommends the Iron Duck Bag at a cost of \$173.84. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to purchase the Iron Duck Bag at a cost of \$173.84. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt would like to purchase 5 ice rescue suits. 5 Suits from Stearns would cost \$2392 and 5 suits from Mustang would cost \$3640. Chief Hunt further stated that the Stearns suits are not Coast Guard compliant for ice rescue and not Coast Guard rated for cold weather rescue and they are made of neoprene, (once contaminated, cannot be cleaned). The Mustang suits are compliant for ice and cold water rescue. The outside of the suit is a high-performance urethane coated nylon and the neoprene is on the inside along with an insulated layer for additional flotation. Only the kneepads and hood will be contaminated, but the material is washable. Chief Hunt recommends purchasing the Mustang suits at a cost of \$3640. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to purchase 5 Mustang Ice Rescue Suits at a cost of \$3640 to be delivered in the quickest possible way. In addition, the current suits be removed from service as soon as we receive the new ones. Approval (4 ayes, 1 nays) was received by those in attendance. Motion carried.

Further Information from the Commissioners

- Commissioner Decker asked if the designation of the rescue truck as the FAST truck was the wisest choice. Chief Hunt explained the merits of using the rescue truck over the tower. He also expressed the need to upgrade the Hurst equipment on Engine 204. A lengthy discussion ensued over the use, advantages and disadvantages of different apparatus for the FAST. The Chief had to leave the meeting and the district will get to him on the FAST.
- Commissioner Decker asked for authorization to move the snow piles to the back. Mr. Trapini informed the board that it was already done.

Information from the Treasurer/Secretary

Nothing at this time.

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Approved Expenditures

EMS Supplies	\$ 722.78
EMS Bag	173.00
Mustang Ice Rescue Suits	3640.00

Public Comments

Commissioner Grecco advised the board that the Boy Scouts would like to use the hall on March 5 from 7 pm to 9pm for an Eagle Review Practice. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve this request for the use of the hall. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Bills Signed

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Cameron. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary