

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on July 10, 2017 at the Coldenham Fire House. Commissioner Keenan called the meeting to order with the pledge to the flag.

Roll Call

Commissioners present: Joe Keenan, Anita Grecco and Warren Decker. Wayne Jacobowitz and Rickey Cameron were excused due to work obligations and out of town respectively.

Also present: Mary Keenan, Secretary
Linda Miller, Treasurer
Mike Wirth, Captain (Chief Hunt attending wake, Assistant Chiefs Keenan and Kenny both working)
Rob Cable, Captain

Acceptance of Minutes

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to dispense with the reading of the monthly meeting minutes of June 5, 2017 and the Special Meeting minutes of June 7, 2017 and accept them as written. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

Bids for Building Repair:

Belly Flop bid	\$45,950.00
Peak Construction bid	\$76,168.00
PCC Contracting	\$88,435.00

Bids will be reviewed to be awarded at the August meeting.

- We received a letter from Battoglia Lanza Group PC offering their services for firehouse repair and building construction.

Hall Requests

Fred Stipak for a birthday party on July 16 from 12 to 8.
Ladies Auxiliary for a yard sale on September 30, 2017 from 7AM to 6PM.
Ladies Auxiliary for the Tea Social on April 22, 2018 all day.

A motion was made by Commissioner Decker, seconded by Commissioner Grecco to approve all three requests with the understanding that Fred Stipak’s request might not be necessary. Commissioner Decker will reach out to him after the meeting to clarify the date and let Commissioner Grecco know. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried. **Fred Stipak does not need the use of the hall on the 16th.**

Public Discussion

None.

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

Committee Reports

Safety Committee: Nothing to report as Commissioner Cameron is not here.

Mack Restoration Committee: Nothing to report.

Building or Property Committee: Commissioner Keenan advised the board that the diesel pump no longer works and needs to be replaced. He spoke with Jim from American Petroleum and asked him to get us a new pump. In the meantime, trucks can be filled at Valero.

Old Business

Driver Qualification/Active Duty Criteria: Commissioner Keenan stated that this is still a work in progress.

Fuel Audit: Treasurer Miller submitted her part. Commissioner Keenan advised the board that before the pump stopped working the diesel tank was empty. He asked Chief Hunt and Commissioner Jacobowitz to find out where all the fuel went in the preceding 30 days.

EVOC: Commissioner Keenan stated that the classroom training was assigned through Target Solutions and we have to get together with the Chief to complete the driving part.

Pressure Washer: Commissioner Jacobowitz was not here to report.

Water Softener: Commissioner Decker has not had the opportunity to follow up on this. He will get additional information for the next meeting.

Life Insurance for Firefighters: Commissioner Keenan advised the board that this is still in progress.

Sutphen Truck: Commissioner Keenan advised the board that we received one nibble from a private purchaser in the amount of \$5000. Commissioner Keenan suggested that we advertise it for another month with Firetec for \$20,000 with the understanding that we would consider all offers. Commissioner Grecco made a motion seconded by Commissioner Decker to advertise the truck for one more month with Firetec for the price of \$20,000 and all offers would be considered. Unanimous approval (3 ayes, 0 nays) was received by those in attendance.

Physicals: No report.

Audit: Commissioner Keenan stated that the board met with Margaret Quimby from Cooper Arias on June 7, 2017. We received a pretty good report. We had only one write up that we will correct in the future. (Bond money should have been placed in its own account, not the general fund.) The report was filed with the state.

Overhead Doors: This project has been placed on hold until we can establish funding.

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

SAM (State and Municipal Facilities Program): No report.

LOSAP Annual Deposit: PenFlex calculated our contribution for the year as \$71,092. We budgeted \$85,000. Commissioner Keenan would like to suggest a contribution of \$75,000 with the remainder to be earmarked for things we will need later this year. A motion was made by Commissioner Grecco and seconded by Commissioner Decker to make a \$75,000 contribution to LOSAP with the remaining \$10,000 that was budgeted to be earmarked for things we might need later this year. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that we are still working on this.

Doors, Keys & Locks: Commissioner Keenan advised the board that we are waiting for the vendor to get the materials.

Surplus Equipment: No report.

Station Structural Repair: The bids were read and the project will be awarded at the August meeting.

Bay Floors: Commissioner Decker will try to contact Steve to get dates for the work to be done.

SCBA Bottles and Equipment (Federal Grant): No report.

Fire Equipment Inventory: No report.

New Business

Mid-Year Budget Review: Commissioner Keenan reviewed the current budget line by line. Page one looked good. NOTE: Building Maintenance has been debited for the truck storage 5 X \$450 for a total of \$2250. This amount will be credited back into Building Maintenance and debited from Miscellaneous Other. On page two, the Service Award line is being adjusted from \$85,000 to \$75,000 with the other \$10,000 to be allocated. We need to schedule a budget workshop in August. The 21st of August at 6:00 pm for a working dinner budget workshop was suggested. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to hold a working dinner budget workshop on August 21 at 6:00 PM. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried. Secretary will publish in the Wallkill Valley Times and the Towns and District websites.

Unauthorized Parking: Commissioner Grecco asked if we gave permission for KME to park on our property. Commissioner Keenan stated that he leaves that decision up to the Chief. The Chief then contacts Commissioner Keenan to advise him. Commissioner Grecco

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

wanted to know who would be liable if something happens to the truck. Some discussion ensued. Commissioner Keenan stated that if we wrote up something, we could then be accused of discrimination if we don't allow everybody to park here. Anthony Trapini stated that he believes that the district would not be liable as long as there was no neglect on their part.

Chief's Report

Membership

- New members: 2 – Joseph Masloski (accepted by district on July 7, 2017)
Charles T Hunt as a Social Member
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Further Information from the Chief

- Captain Cable advised the board that the Hurst service and hose testing have been completed. Three lengths failed. One 50' length of 1¾" hose, one 50' length of 3" hose and one 100' length of 5" hose. The Chief would like to replace these at a cost of \$170, \$285 and \$595 respectively for a total of \$1050. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to approve the replace the three lengths of hose for a total of \$1050. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried. One length of 2.5" brand new hose blew and Commissioner Keenan advised Captain Cable to let Chief Hunt know that it is warrantied and should be replaced at no charge.
- Captain Cable stated that most of the hose is 15 years old. Chief Hunt suggested that we look into replacing some every year to avoid a mass failure of a large quantity of hose. Commissioner Keenan stated that prices would have to be acquired and it would have to be included in next year's budget.
- Captain Cable advised the board that no update on SCBA grant, but grants have been issued to departments around us within the last month.
- Turnout gear has been ordered. Captain Cable advised the board that in addition to the sets ordered, another 15 to 20 sets are going out of date this year. As a suggestion, should try to replace 10 sets each year.
- Diesel pump is out of service. Trucks are to be fueled at Valero until issue is resolved. Chief Hunt will be contacting KME for a quote on pump testing. Hoping to complete in August or September.

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

- Captain Cable requested permission to bring the Mack, TA202 (Tanker) and T205(Aerial) to the Ulster County Parade in Milton on July 29. Also, permission to order lunch. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to take the Mack to the Ulster County Parade in Milton on July 29. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to take TA202 to the Ulster County Parade in Milton on July 29. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. A motion was made by Commissioner Grecco to take T205 to the Ulster County Parade in Milton on July 29. No second was received, so the motion dies.
- Fuel Audit will be turned in by Commissioner Jacobowitz by week’s end.
- Hurst E-draulics are in service. Ruscon will need to run power to charge batteries in compartment.
- Gave \$70 invoice to Treasurer Miller for Chief’s car lettering.
- An insurance rider is needed for the Valley Central pool use. Commissioner Keenan will take care of this.

Further Information from the Commissioners

Commissioner Keenan advised the board that not all firefighters completed the mandatory training due by June 30. Commissioner Keenan recommends extending the due date to our August 7th meeting. Some discussion ensued. Letters will be drawn up and sent to those members lacking the mandatory training. Anyone needing assistance with the program should contact Chief Hunt. Commissioner Decker made a motion seconded by Commissioner Grecco to extend the due date for the completion of the target solutions training until August 7, 2017. Those not compliant by that day will be removed from active firefighting unless they personally see the Chief and/or Commissioner Keenan to explain their inability to complete the training. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried.

Commissioner Decker wanted to remind the officers that they should work toward becoming qualified on the apparatus. Commissioner Grecco agreed.

Information from the Treasurer/Secretary

- A check was written to the Benevolent Association for \$8,099.72. That is the 2% Foreign Fire Tax.
- Treasurer Miller would like to move \$80,000 from the Money Market to the General Fund. A motion was made by Commissioner Grecco and seconded by Commissioner Decker to move \$80,000 from the money market to the general fund for LOSAP. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried.

Approved Expenditures

LOSAP Contribution	\$ 75,000.00
Hose replacement	1,050.00

Coldenham Fire District
Board of Fire Commissioners
July 10, 2017

Public Comments

John Keenan asked the board to rethink the ladder going to Milton. Some discussion ensued. A motion was made by Commissioner Grecco to allow the Mack and the tower to go to the Ulster County Parade in Milton on Jul 29, 2017. Commissioner Keenan seconded the motion. Unanimous approval (3 ayes, 0 nays) was received by those in attendance. Motion carried.

Bills Signed

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (3 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary