

Coldenham Fire District  
Board of Fire Commissioners  
February 12, 2018

**Call to Order**

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on February 12, 2018 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to our flag.

**Roll Call**

Commissioners present: Joe Keenan, Warren Decker, Wayne Jacobowitz, Rickey Cameron and Anita Grecco

Also, present: Mary Keenan, Secretary  
Linda Miller, Treasurer  
Chief Matt Hunt  
Assistant Chief Mike Kenny

**Acceptance of Minutes**

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the monthly and reorganization meeting minutes of January 8, 2018, the special meeting minutes of January 15, 2018 and the workshop minutes of February 5, 2018 and accept them as written. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Communications**

- The Association of Fire Districts of Orange County will meet on February 27 at 7:30 at the Florida Fire District.
- A request to use the rear and /or back parking lot, and /or field from Katelyn Gasperetti from the Pine Bush Women's Softball League as in years passed.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of January 31, 2018 is \$1,212,333.93 which is a growth of \$16,143.24.
- Commissioner Keenan advised the board that he was in touch (by e-mail) with Todd McNutt, Vice President of Rose & Kiernan Insurance to schedule a workshop to review the renewal proposal & life insurance options.
- A letter was received from Good Will Fire Department seeking our support for them to approach businesses within our fire district in their fundraising efforts to host the 2022 OCVFA Convention and Parade.

**Hall Requests**

- Anthony Trapini on April 7, 2018 for a birthday party for the twins from 10 to 7 (App & check received)
- OC Ladies Auxiliary on February 21, 2018 for a meeting at 7
- Coldenham Garden Club on 4/5 from 12-3:30, 5/3 from 12-3:30, 7/12 from 12-3:30, 8/2 from 11-3:30, 9/6 from 12-3:30, 10/4 from 12-3:30, 11/1 from 12-3:30 and 12/6 from 9:30 – 3:30

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A motion was made by Commissioner Decker and seconded by Commissioner Cameron to approve all three requests. Unanimous approval (4 ayes, 0 nays & 1 absent from the vote) was received by those in attendance. Motion carried.

**Public Discussion**

None.

**Committee Reports**

**Safety Committee:** Commissioner Cameron advised the board that there was one injury and report submitted.

**Mack Restoration Committee:** Commissioner Keenan advised the board that there was nothing to report.

**Building or Property Committee:** None.

**Old Business**

**Driver Qualification/Active Duty Criteria:** Commissioner Keenan advised the board that a workshop was held on February 5 and homework was assigned. He would like to schedule another workshop. He suggested March 5. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to hold a dinner/workshop at 6:00 PM on Monday, March 5 to meet on this issue. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Notice will be placed in the Wallkill Valley Times.

**Fuel Audit:** The officers will get the information to Commissioner Jacobowitz who will then get with Treasurer Miller, so they can marry the two.

**Life Insurance for Firefighters:** Commissioner Keenan stated that since Todd McNutt wants to meet to review our insurance renewal, we can review the life insurance quotes beforehand and have a question and answer session about the life insurance at the same time. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to have a workshop with Todd McNutt from Rose & Kiernan on February 26, 2018 at 6:00 PM. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Overhead Doors:** Commissioner Decker submitted a quote from Dutchess Overhead Doors for preventative maintenance on 10 doors and 10 operators at a rate of \$60 per door per service and \$28 per operator per service. They will provide an estimate for any extra parts and labor required. Labor rates are \$99 per hour for one service tech, \$169 per hour for two service techs. Last maintenance completed September 2013.

**SAM (State and Municipal Facilities Program):** Commissioner Keenan reported that he resent all the paperwork, again.

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**Plymovent:** Commissioner Jacobowitz has not received anything from them yet. He will call them again first thing in the morning.

**AFG/FEMA Grant for 2018:** Chief Hunt advised the board that the FEMA Grant for 2018 was closed. Copies were made for Commissioner Grecco, so she can give them to Congressman Maloney.

**Surplus Gear:** Gear has been sold to members wishing to purchase. The remainder will be sold to Black Helmet.

**LOSAP:** The report was initially posted January 15 and it was updated last week. It must be posted for 30 days.

**Physicals:** Physical dates are set for February 28, March 8 and March 11. Sign up sheets are in the bay. Postcards will be sent out.

**Pressure Washer:** Commissioner Keenan reported that the pressure washer needs longer hoses.

**Ongoing & Upcoming Projects**

**Office and Files Room Renovation:** Commissioner Keenan advised the board that we are going to work on this this year.

**Doors, Keys & Locks:** Commissioner Keenan advised the board that this topic is tabled until next month's meeting.

**Surplus Equipment:** Chief Hunt stated there was no new surplus equipment at this time.

**Bay Floors:** Commissioner Decker will finalize his draft and send it out.

**New Business**

**Pine Bush Women's Softball League:** A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to allow the Pine Bush Women's Softball League to use the rear/back parking lot and/or field. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Good-Will Fire Department:** A motion was made by Commissioner Cameron and seconded by Commissioner Grecco to support the Good-Will Fire Department in their fund-raising efforts. A letter will be sent to Amy Kosurik, President of Good-Will Fire Department to thank them for their correspondence and advising them of our support to their request.

**Chief's Report**  
**Membership**

- New members: 0

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- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

**Apparatus Status**

- The issue with the radio in 208 was resolved. The antenna was shot.

**Further Information from the Chief**

- A replacement portable is needed for 205 at a cost of \$540. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to approve the purchase of a replacement portable for 205 at a cost of \$540. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt advised the board that the company will be drilling on the house across from Valero on Saturday. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to spend up to \$500 for food for that day. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt advised the board that the yearly vehicle testing for 205 is due at Campbell.
- Chief Hunt would like to purchase a crash recovery system. The one-year subscription price is \$265. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to purchase the crash recovery system at a cost of \$265. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt would like to purchase 8 radios and 8 charges at a cost of \$6750 for 202 and 203. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to purchase the 8 radios and 8 charges at a cost of \$6750. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt advised the board that they are looking into purchasing cameras to be used for drills. Also, to be used for Recruitment and Training. Preliminary costs are about \$1579. More information to follow at next meeting.
- Chief Hunt advised the board that he is looking to purchase gear racks. He will get prices for next meeting.

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**Further Information from the Commissioners**

**Meeting with District Officers:** A special meeting was held with the district officers on January 15, 2018. It was decided that the district should provide people skills training. Cost and a proposal to be submitted to next month’s meeting.

**Compare Campbell vs Ruscon:** The board asked Chief Hunt to compare costs to service the vehicles between Campbell and Ruscon.

**Social Media:** Commissioner Decker brought up the subject of social media, saying it could either be a beautiful thing or a terrible thing. Members need to be careful in what they say and post on social media, especially if they are adding the Coldenham name to it.

**Information from the Treasurer/Secretary**

Treasurer Miller reported and \$850.34 refund from Granger. We also received 1/3 of the fire tax from the Town of Newburgh in the amount of \$83904.66. She also thanked the board for the new computer.

**NOTE:** Commissioner Keenan advised the board that the two laptops were purchased. Disposition of the old laptops to be determined.

**Approved Expenditures**

Replacement portables	\$ 540.00
Food for drill	500.00
Crash Recovery System	265.00
8 Radios & Chargers	6750.00

**Public Comments**

Nothing currently.

**Bills Signed**

Commissioner Decker made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

**Budget to Actual Report**

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

**Executive Session**

Commissioner Keenan made a motion, seconded by Commissioner Decker to go into Executive Session to discuss legal and personnel issues. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried

9:15 Meeting reconvened. No action taken. Updated board on legal and personnel issues.

February 19, 2018

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**Adjournment**

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary