

Coldenham Fire District  
Board of Fire Commissioners  
June 18, 2018

**Call to Order**

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on June 18, 2018 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to our flag.

**Roll Call**

Commissioners present: Joe Keenan, Warren Decker, Wayne Jacobowitz, Rickey Cameron and Anita Grecco.

Also, present: Mary Keenan, Secretary  
Linda Miller, Treasurer  
Capt. Mike Wirth

NOTE: Chief Hunt is out.

1<sup>st</sup> Assistant Chief Mike Keenan Jr has resigned.

2<sup>nd</sup> Assistant Chief Mike Kenny is working.

**Acceptance of Minutes**

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to dispense with the reading of the monthly meeting minutes of May 7, 2018 and the special meeting of May 14, 2018 and accept them as written. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Communications**

- We received a postcard from the Association of Fire Districts of Orange County advising us that their meeting is on June 26, 2018 at the Howell's Fire District and the guest speaker will be from Firehouse Software.
- We received a letter from the Fire Company advising the board of the resignation of the 1<sup>st</sup> Assistant Chief. An election was held at the monthly meeting with the following results: 1<sup>st</sup> Assistant Chief – Mike Kenny and 2<sup>nd</sup> Assistant Chief – Barbara Gasperetti.
- The board received a request for a one-month extension to complete the Target Solutions training due to computer issues. Commissioner Keenan recommended that the board approve this request.
- We received a letter from ISO thanking Commissioner Keenan and Chief Hunt for their cooperation during the recent Public Protection Classification (PPC) survey. Our resulting classification is 03/3Y. Commissioner Cameron said that was very good.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of May 31, 2018 is \$1,157,221.210 which is a change in value of -\$4,008.00.

**Hall Requests**

None.

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**Public Discussion**

Nothing currently.

**Committee Reports**

**Safety Committee:** Commissioner Cameron advised the board that there were no reported injuries.

**Mack Restoration Committee:** Commissioner Keenan thinks we need to have some professional attention given to the Mack regarding its electrical system. He brought this up to the company at its meeting as well. More will follow. He will look for somebody to talk to about it.

**Building or Property Committee:** Commissioner Grecco asked if anyone spoke to Chuck Bissinger about the flowers for the sign? President Aigner stated that Anthony Trapini was going to get the dirt, but the company was supposed to get the rocks and a geo-thermal mat. Commissioner Grecco said that she would take care of it, so the Garden Club can put flowers in there.

**Central Air Conditioner:** Commissioner Keenan advised the board that the central air conditioner is leaking again. Commissioner Jacobowitz will get with the plumber and have him look at it.

**Old Business**

**Driver Qualification/Active Duty Criteria:** Commissioner Keenan advised the board that at our May 14<sup>th</sup> meeting we vote to adopt the best practices and to tweak our statement of understanding. We are going to work on putting things out on Target Solutions.

**Fuel Audit:** The fuel audit will be due at the end of the month. Commissioner Keenan advised the board that last month our gasoline usage doubled. He asked Commissioner Jacobowitz to check on that when the fuel logs are audited.

**Life Insurance for Firefighters:** Commissioner Keenan advised the board that the life insurance was also approved at the May 14<sup>th</sup> meeting. We must update our census. President Aigner and Commissioner Keenan will get together to make sure the membership list is correct before we contract.

**Overhead Doors:** Commissioner Decker advised the board that the overhead doors were serviced. There were some issues. Door #1 (204) safety edge switch needs to be replaced, Door #2 safety switch and safety edge hose need to be replaced, Door #3 roller and white jamb seals need to be replaced, Door #4 was ok, Door #5 four rollers and the belt on the motor is worn and need to be replaced, Door #6 one roller needs to be replaced, Door #7 is ok, Door #8 safety switch and safety edge hose and one roller need to be replaced, Door #9 safety edge switch and safety edge hose need to be replaced, Door #10 safety edge switch and safety edge hose and three rollers need to be replaced. Commissioner Decker asked

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why all the all the safety edges were going and the representative replied that the more you use the doors the more the doors go up and down, you're using the switch, so obviously over time they wear out. He did check the last time none of the switches were replaced. To fix all additional items listed above will come to \$1544.00. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to have the repairs done at the quoted cost of \$1544.00. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**SAM (State and Municipal Facilities Program):** Commissioner Keenan advised the board that the roof guy came and walked the roof, measured the roof, talked about the options with the roof, looked at the specs we provided the state and he gave an alternative not to rip everything off and put on another roof again. So, he is going to write it up both ways. And Commissioner Keenan authorized him to use Eagle Eye, a program to see your building from above to see all the pitches and angles for \$60 or \$80 bucks.

**Plymovent:** Commissioner Jacobowitz will give them a call to get them to write up and estimate the cost for any recommendations.

**LOSAP:** Commissioner Keenan advised the board that the only thing left to do this year is make our contribution which we can do next month.

**Physicals:** Commissioner Cameron reported that one more member completed their physical. The Chief told those who did not complete their physical that them cannot respond.

**Men's Room Shower:** Commissioner Keenan said that it is not the men's room shower, it's the men's room because it does not smell anymore. For months. We are going to wait until it smells again and then investigate.

**Annual Training:** Commissioner Keenan advised the board that a lot of people have done it. Chief Hunt has been sending out reminders. Capt. Wirth has a letter of intent for online recertification for EMS.

**Cooling Firemen's Room:** Commissioner Decker advised the board that the two portable free-standing air conditioning units were purchased. One was placed in the firemen's room and one was placed in the hall as one of the wall air conditioners was not working. He reported that they both work very well. Commissioner Jacobowitz will investigate the issue of the hall air conditioner.

**Public Speaker:** Commissioner Keenan went over the request from Commissioner Bob Reynolds from Montgomery to fund a portion of a Champion of Choices Presentation to be held at the Valley Central High School at a cost of \$2000. Commissioner Keenan talked to Commissioner Reynolds and Michele Hudson from Champion of Choices for further information. Champion of Choices has contracted with the High School. The four fire

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districts were asked to partner with the school at a cost of \$2,000 each. It will be two days for the middle and high school and a night presentation for the parents. More discussion ensued with the focus on where the money would come from to pay for it. A motion was made by Commissioner Decker to take \$2000 from the Miscellaneous line item to pay for this thing we got pulled into, Champions of Choices, and he was only going to do that only because we were committed by another agency. Motion was seconded by Commissioner Cameron. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Letter from Valley Central School District:** Commissioner Keenan advised the board that the Coldenham Fire District received a letter dated June 12, 2018 from the Valley Central School District thanking the Fire District for their contribution toward the upcoming Marc Mero, LLC, Champion of Choices presentation in October for the High School and Middle School. They also wanted to let the board know that those at Valley Central High School appreciate the Fire District's support and value the district's dedication to the students.

Commissioner Keenan stated that he wanted the board to reach their decision before he read the letter from the School District. He pointed out that Commissioner Decker made a part of it in his motion because we felt obligated and Commissioner Keenan said that we cannot be put in this situation anymore.

**Ongoing & Upcoming Projects**

**Office and Files Room Renovation:** Commissioner Keenan advised the board this continues to be a work in progress.

**Doors, Keys & Locks:** On hold.

**Surplus Equipment:** Commissioner Keenan asked what the board would like to do with the Secretary and Treasurer's old laptops? The treasurer is still using the old laptop. We will table the laptops for now.

**Bay Floors:** Commissioner Decker has not heard from them.

**Blacktop:** On hold.

**New Business**

**Election of new officers:** Mike Keenan Jr is now in the academy for FDNY, so he resigned as 1<sup>st</sup> Assistant Chief of the Fire Company. Mike Kenny was elected as 1<sup>st</sup> Assistant Chief and Barbara Gasperetti was elected as 2<sup>nd</sup> Assistant Chief by the fire company. Commissioner Keenan asked, "What's your pleasure?" A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to accept the nominations for the 1<sup>st</sup> and 2<sup>nd</sup> Assistant Chief of the fire company. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

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**Chief's Report**

**Membership**

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

**Apparatus Status**

Nothing currently.

**Further Information from the Chief**

- Capt. Wirth asked for permission to schedule hose testing with Reliant (2740.50 for 2017) and Hurst service by State Line (589.25 for 2017) at the same rate as last year. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to have State Line service the Hurst Tools at the same rate as last year of \$589.25. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to have Reliant for the hose testing up to \$3,000. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Keenan asked Capt. Wirth to make sure that Chief Hunt knows that these bills will be paid out of the vehicle maintenance and repair line item.
- Capt. Wirth asked for permission for the members to take 207 to Lake George on Saturday for the Hudson Valley Parade. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to allow 207 to go to Lake George on Saturday for the Hudson Valley Parade. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Capt. Wirth asked the board to contact the local politicians to see if we can get some help with our SCBA situation. Commissioner Keenan asked Commissioner Grecco to contact our local politicians with regard to our situation.
- Capt. Wirth advised the board that the fire company received a bill for I am Responding. Commissioner Keenan asked Capt. Wirth to contact them and advise them that we no longer need their service.

Commissioner Keenan congratulated Barbara Gasperetti.

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**Further Information from the Commissioners**

Commissioner Keenan advised the board that we need to move \$6,000 from Miscellaneous to the legal fee line item due to an upcoming bill. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to move \$6,000 from Miscellaneous to Legal Fees. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Information from the Treasurer/Secretary**

Treasurer Miller would like to transfer \$50,000 from money market to the general fund checking. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to move \$50,000 from the money market to the general fund checking account. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Approved Expenditures**

Bay Door Repairs	\$ 1,544.00
Hose Testing	up to 3,000.00
Hurst Tool Service	589.25
Champion of Choices	2,000.00
Transfer from Misc. to Legal	6,000.00
Transfer from MM to Gen Fund	50,000.00

**Public Comments**

Fred Stipak advised the board that one of the outside doors needs a new cylinder. Commissioner Jacobowitz will get the cylinder and replace it.

**Bills Signed**

Commissioner Jacobowitz made a motion to pay bills if found correct, seconded by Commissioner Decker. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

**Budget to Actual Report**

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

**Executive Session:** A motion was made by Commissioner Decker and seconded by Commissioner Cameron to go into Executive Session to discuss a disciplinary action. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Meeting reconvened at 9:40 PM

Commissioner Keenan advised the board that the Fire District voted to impose disciplinary action against one of the members. Said member will be notified in writing.

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**Adjournment**

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary