

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on November 12, 2018 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to our flag.

Roll Call

Commissioners present: Joe Keenan, Warren Decker, Rickey Cameron and Anita Grecco.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt
2nd Asst Chief Mike Wirth

1st Asst Chief Mike Kenny was absent due to work obligations.

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the monthly meeting minutes of October 8, 2018, the budget hearing meeting minutes of October 16, 2018 and the special meeting to accept the 2019 Budget minutes of October 30, 2018 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Communications

- A letter was received from the Valley Central School District thanking the Fire District for their contribution toward the Marc Mero, LLC, Champion of Choices presentation.
- A letter was received from Joseph Lombardo introducing the services offered by Joe Lombardo Plumbing & Heating of Rockland, Inc.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of October 31, 2018 is \$1,178,834.13 which is a decrease in value of approximately \$18000.00 for the year. We made a deposit of \$75,000 and for the month of October, it is down \$40,000 which was a loss of about \$30,000.
- Commissioner Grecco received a letter from Central Hudson concerning TLED lighting. She will follow up with them.

Hall Requests

- Ladies Auxiliary for April 27, 2019 for the Tea Social
- Chief Hunt requested the use of the hall by Chuck from Insurance Auto Auction on Stone Castle Road on December 6, 2018 for a luncheon with a client from 1 to 4 PM. Chief Hunt advised the board that he has always been good to us to let us have cars to drill on and such.

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to allow the Ladies Auxiliary to use the hall on April 27, 2019 for their Tea Social. Unanimous

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

After a brief discussion, a motion was made by Commissioner Decker and seconded by Commissioner Cameron to allow Chuck from the Insurance Auto Action to use the hall on December 6, 2018 from 1 to 4 PM. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Public Discussion

Nothing currently.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that no new injuries have been reported.

Mack Restoration Committee: Commissioner Keenan advised the board that there was nothing to report.

Building or Property Committee: Commissioner Decker advised the board that the refrigerator is no longer working. A quote of \$1,650 from restaurant depot was obtained for a refrigerator that is a little bigger with a bigger compressor. Commissioner Keenan advised the board that the same thing happened in March of 2017. It was about \$350 to fix at the time. The problem is the condenser, and to replace that it would be about \$400 without labor. The refrigerator is out of warranty, so only the condenser would be covered for a short amount of time. Commissioner Keenan said that it makes more sense to purchase a new one. Commissioner Decker made a motion, seconded by Commissioner Cameron to purchase the new refrigerator from Restaurant Depot at a cost of \$1650. Further, the old refrigerator is declared surplus and if anyone wants it, they can take it at no cost. It will be put out back for five days and discarded after that. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Old Business

District Rules and Regulations Review: Commissioner Keenan advised the board that this is ongoing.

Fuel Audit: Commissioner Keenan advised the board that the new fuel audit will be due in January.

Life Insurance for Firefighters: Commissioner Keenan advised the board that he is still waiting for a hard copy of the policy.

Cancer Bill Insurance: Commissioner Keenan advised the board that Rose and Kiernan can get us coverage through VFIS at a cost of \$137 per firefighter per year. They do have another company, The Hartford, that offers a rate of \$156 per firefighter per year. They also offer a rider at a cost of an additional \$40 which covers all cancers as opposed to the

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

state law which only covers some cancers. Commissioner Keenan read the names of those who would be covered by the cancer bill. He also read those names that do not have 5 years of fit testing, but if they continue to be active, they will be covered according to when they become eligible. Commissioner Keenan recommends that we contract with VFIS for 0 firefighters. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to contract with VFIS for cancer bill insurance for 40 firefighters in the amount of \$137 per firefighter for a total of \$5480. Unanimous approval (4 yes, 0 nays) was received by those in attendance. Motion carried.

SAM (State and Municipal Facilities Program administered by DASNY): Commissioner Grecco spoke with Bill Larkin's office. She was advised that no matter who got elected, it is set in stone that the grant is ours and viable. Commissioner Grecco would still like to have that in writing, so she will wait until Meghan comes back to call her.

Annual Training: Commissioner Keenan needs a couple pieces of information to send on to them. Chief Hunt will follow-up.

Snowplowing Contract for 2018/2019 season: Commissioner Keenan advised the board that the snowplowing contract has been signed by Anthony Trapini and is in Commissioner Jacobowitz's box awaiting his signature.

SCBA Equipment: There was no public input or questions on the permissive referendum that was published. The 30 days were up November 8. All the equipment has been ordered. Part of this is fit testing. Chief Hunt advised the board that we are replacing the existing 36 air packs with 36 harnesses, 72 bottles and 72 masks. And replace the 4 one - hour red pack bottles. One of the things we must do is have AAA physically come in and fit test everybody. We will also have medium and large masks on the truck and spares if needed. We purchased two pack trackers. So anytime one of the pass alarms go off, it will come up on the screen which pack is physically activated. So, in the event of a fire, we keep one and one goes to the FAS Team. Our software will interact with anyone around us running pack trackers. There will be three dates for FIT testing. Looking to do two company meetings and a drill night. Once we have dates, he will get that out to everyone. Chief Hunt also must send some information for identification. Each pack will have a black wrap with a green 6 that's reflective, so we will be able to see our packs out of everybody else at any time.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board this continues to be a work in progress.

Doors, Keys & Locks: Commissioner Keenan said we have the parts, just haven't had the time to swap the locks.

Surplus Equipment: Commissioner Keenan advised the board that no pictures have been

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

taken yet.

Bay Floors: This will be handled after the first of the year.

Blacktop & Sealcoating: Commissioner Keenan advised the board that the blacktop needs to be addressed next year.

Air Conditioning Issues: Winter project for Commissioner Jacobowitz.

Kitchen Exhaust: Winter project for Commissioner Jacobowitz.

New Business

Sexual Harassment Training: Commissioner Keenan advised the board that all employees in the state of New York must have sexual harassment training. Commissioner Grecco, Secretary Keenan, Treasurer Miller and Glenn Keenan need this training. Commissioner Keenan and Captain Gasperetti made tentative arrangements to hold the training session on November 20, 2018 at 7:00 PM before the Ladies' regular monthly meeting. All are welcome to attend.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Apparatus Status

204 – still broke. Engineer Mike Keenan will contact them on Wednesday.

Further Information from the Chief

- Chief Hunt advised the board that we are required to have an AED in the firehouse. He has a quote for \$1680 which includes the AED, two adult pads, a set of pediatric pads, the wall sleeve, the wall mount and the kit that goes with the AED. He also wants the board to keep in mind that the 5 AED's currently in vehicles, will need to be replaced as parts are becoming unavailable. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to purchase the AED for the station

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

at a cost of \$1680. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

- Chief Hunt would like permission to have alcohol (no liquor) at the company Christmas Party on December 11, 2018. A motion was made by Commissioner Cameron and seconded by Commissioner Grecco to allow alcohol at the company Christmas Party. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Further Information from the Commissioners

Commissioner Keenan advised the board that there are many items that only Commissioner Keenan can handle. He admits that he is partly to blame for lack of instruction. They are: The Lens Program, Doors/Locks/Keys, Security Camera, Back Barn Alarm, how to access the server, LOSAP, Insurance, Attorney, Target Solutions, Firehouse Software and Coffee Systems.

Information from the Treasurer/Secretary

Treasurer Miller advised the board that we received two dividend checks from Utica National in the amounts of \$4580.48 and \$155.02. Commissioner Keenan recommends using those funds to offset deficits in line 4 (Postage and Office) and line 7 (Dues, Meetings and Seminars).

Approved Expenditures

AED	\$	1,680.00
Refrigerator		1,650.00
Cancer Bill Insurance		5,480.00

Public Comments

Captain Gasperetti advised the board that there are no paper towels in the ladies' room. She also asked if there was cleaning supplies available. Commissioner Keenan said that the supplies were ordered, and they should be here shortly. Cleaning supplies are in the janitor closet. Not sure if Captain Gasperetti's key will open that door.

Bills Signed

Commissioner Cameron made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (4 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Executive Session

Commissioner Decker made a motion seconded by Commissioner Grecco to go into

Coldenham Fire District
Board of Fire Commissioners
November 12, 2018

Executive Session to discuss a personnel issue. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Meeting was reconvened at 9:16 PM. Commissioner Keenan advised the board that the personnel issues were discussed, and no action was taken.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (4 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary