

Coldenham Fire District  
Board of Fire Commissioners  
September 10, 2018

**Call to Order**

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on September 10, 2018 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to our flag.

**Roll Call**

Commissioners present: Joe Keenan, Warren Decker, Wayne Jacobowitz (late), Rickey Cameron and Anita Grecco.

Also, present: Linda Miller, Treasurer  
Chief Matt Hunt

Mary Keenan, Secretary was out due to illness and 1<sup>st</sup> Assistant Chief Mike Kenny was working.

**Acceptance of Minutes**

A motion was made by Commissioner Decker and seconded by Commissioner Cameron to dispense with the reading of the monthly meeting minutes of August 13, 2018 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried. A copy of the 2019 proposed budget was included from the workshop on August 15, 2018.

**Communications**

- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of August 31, 2018 is \$1,155,128.45 which is a decrease in value of approximately \$1700.00.
- We received a certificate of insurance rider listing the insured as Orange County Valley View Development Corp to use the hall for elections on September 13 and November 6.
- We received a renewal notice for Labor Law posters for 2019 at a cost of \$79.50.
- We received a proposal from Belly Flop that to compete the spring cleanup and the fall clean up should not exceed \$1250, \$850 which we already agreed to for spring cleanup and an additional \$400 for Fall Clean up.
- A letter from the Fire Company was received with the election results due to the resignation of the 2<sup>nd</sup> Asst Chief. The membership elected Mike Wirth as the 2<sup>nd</sup> Asst Chief and Erik Keenan as the 2<sup>nd</sup> Captain.

**Hall Requests**

Regina Holtz on October 7, 2018 for a baby shower from 9 to 7. Deposit was received.  
Catskill Fire Cats on November 29, 2018 for a meeting from 6 pm to 9 pm.  
Fire Company on September 29 and 30 for set up and breakfast.  
Fire Company on October 12, 2018 for Fire Prevention.  
Fire Company on October 27, 2018 for the Halloween Party.

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Fire Company on November 24 and 25 for set up and breakfast.  
Fire Company on December 9, 2018 for the Children's Christmas Party.

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the fire company requests for September 29 and 30, October 12, October 27, November 24 and 25 and December 9. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to approve the Catskill Fire Cats use of the hall on November 29. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to approve Regina Holtz's use of the hall on October 7, 2018. This is her second use for the year, so we will keep the money as payment for the hall. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Public Discussion**

Nothing currently.

**Committee Reports**

**Safety Committee:** Commissioner Cameron advised the board that there was nothing new to report.

**Mack Restoration Committee:** Commissioner Keenan advised the board that the Mack had the electrical work done at Ruscon. The inside tires are fraying and so old that they recommended getting new tires. Commissioner Keenan spoke to Bobby Tersillo who was able to get period correct tires (tires, tubes & flaps) for a cost of \$1140.00 for all six tires. The fire company voted and approved to pay for the tires being that the district paid for the electric work. Commissioner Keenan also changed the rear lights. They all match now.

**Building or Property Committee:** Nothing new to report currently.

**Old Business**

**District Rules and Regulations Review:** Commissioner Keenan advised the board that this is ongoing.

**Fuel Audit:** Commissioner Jacobowitz stated that he was working on this.

**Life Insurance for Firefighters:** Commissioner Keenan advised the board that all paperwork for life insurance and AD & D was signed and sent in with an effective date of September 15. As far as the cancer bill, we must work on a census.

**SAM (State and Municipal Facilities Program administered by DASNY):** Commissioner Keenan advised the board that there is nothing else we need to do but wait. The original paperwork was submitted in December 2017, so it hasn't even been a year yet.

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**Annual Training:** Commissioner Keenan advised the board that to add the 10 EMT's to Target Solutions brings the invoice to \$6825.00 for the coming year which is due the end of October. Basic firefighters are \$89 each and EMT's add \$20 each. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Grecco to renew the contract at a cost of \$6825. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Air Conditioning Issues:** Commissioner Jacobowitz would like to work on this over the winter months. Commissioner Keenan would like to know what job we are going to do, the three units or central air. Then we would need a description of all the work that has to be done. Then an estimate of the cost. After that, we put it in a legal notice for sealed bids. Then a permissive referendum to expend the money from the capital reserve.

**Kitchen Exhaust Fan:** Commissioner Jacobowitz is still working on this.

**Tires:** We had concerns with the rear tires of 202 and the front tires of 203. Bobby Tersillo inspected the tires on 202 (which are tube tires). One side is older than 7 years and the other side is not. Bobby called the distributor and they have assured us that the dates do not affect the performance of that specific tire. The tires do not need to be changed at this time. However, the front tires on 203 need to be replaced as soon as possible because they are not tube tires and they are old. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve the purchase of two front tires for 203 at a cost per the state contract. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Ongoing & Upcoming Projects**

**Office and Files Room Renovation:** Commissioner Keenan advised the board this continues to be a work in progress.

**Doors, Keys & Locks:** Commissioner Keenan said we have the parts, just haven't had the time to swap the locks.

**Surplus Equipment:** Nothing currently.

**Bay Floors:** Commissioner Decker spoke with Mike DiCaprio from Engine Bay Floors. He sent him 13 pictures, had some good conversation. Mike DiCaprio asked what we were cleaning them with. Commissioner Decker told him that we have the Zamboni and use Simple Green. We also use the pressure washer; the marks just don't come up. Mike was surprised, he said that was very unusual, they should have come up. The last question Commissioner Decker was asked was if the district had considered recoating the entire floor? Commissioner Decker replied, "At what cost? I thought this was going to be covered under warranty." Commissioner Decker tried to reach out to him this morning. He will try to reach out to him again tomorrow to see if he can come to the station to look at everything.

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**Blacktop & Sealcoating:** Commissioner Decker received 2 bids. (See attached) J. Algarin Paving & Sealcoating at a cost of \$11,100. Jet-Black Asphalt Sealcoating & Repair at a cost of \$24,369.79. Commissioner Keenan advised the board that the drains in the front of the building will be fixed by the County. After some discussion, a motion was made by Commissioner Decker and seconded by Commissioner Cameron to award the contract to J. Algarin Paving & Sealcoating at a cost of \$11,100. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion was made by Commissioner Cameron and seconded by Commissioner Grecco to publish a permissive referendum to expend \$11,100 from the Capital Reserve for Property & Acquisition for blacktopping, sealcoating and striping. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**New Business**

**2019 Labor Posters:** A motion was made by Commissioner Grecco and seconded by Commissioner Decker to purchase the 2019 labor posters at a cost of \$79.50. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Belly Flop:** A motion was made by Commissioner Cameron and seconded by Commissioner Decker to award the contract to Belly Flop at a total cost of \$1250 for Spring (\$850) and Fall Clean Up (\$400). Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Budget Hearing:** The budget hearing will be held on October 16, 2018 at 7:00 PM. The secretary will publish a legal notice. A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to hold a budget hearing on October 16, 2018 at 7:00 PM at the firehouse.

**2<sup>nd</sup> Assistant Chief Mike Wirth:** A motion was made by Commissioner Jacobowitz and seconded by Commissioner Grecco to approve Mike Wirth as 2<sup>nd</sup> Assistant Chief. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**2<sup>nd</sup> Captain Erik Keenan:** A motion was made by Commissioner Grecco and seconded by Commissioner Decker to approve Erik Keenan as 2<sup>nd</sup> Captain. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Chief's Report**

**Membership**

- New members: 0
- Qualified drivers: 1 Frank Draiss Jr
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress

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- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

**Apparatus Status**

Nothing currently.

**Further Information from the Chief**

- Chief Hunt would like to take 202, the Mack and Chief Vehicle to the County Parade in Greenwood Lake.
- Chief Hunt would like permission to use a Chief Vehicle at a coin drop at Bacon Fest at the Farmer's Museum on October 6, 2018.
- Chief Hunt would like the district to pay Commissioner Cameron's registration fee at Firehouse Expo in the amount of \$469 and per diem rate of \$225 for a total not to exceed \$700. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to pay up to \$700 for the registration fee and per diem rate for Commissioner Cameron to attend the Firehouse Expo in Nashville. 4 ayes, 0 nays and 1 abstention. Motion carried.
- Chief Hunt advised the board that the three firefighters started the EMT class.
- Chief Hunt advised the board that Frank Draiss Jr and Russell Garrison finished truck pumping operations over the weekend.

**Further Information from the Commissioners**

**Snow Plowing and Sand/Salting Bid Specs:** Commissioner Decker submitted the Snow Plowing and Sand/Salting Bid Specs to be updated and ready for the October meeting.

Commissioner Jacobowitz advised the board that he does have the fan blades and will work on that, along with checking on the exhaust fan in the kitchen for next month's meeting.

Chief Hunt asked if the burned-out bulbs in the bays can be replaced before Fire Prevention. Commissioner Jacobowitz will coordinate the rental of a scissor lift from Blue Line and the purchase of the bulbs for replacement. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to allow Commissioner Jacobowitz to coordinate the rental of a scissor lift and purchase replacement bulbs at a cost not to exceed \$1000. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

**Information from the Treasurer/Secretary**

Nothing currently.

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**Approved Expenditures**

Belly Flop	\$ 400.00
NY labor law posters	79.50
Firehouse Expo	700.00
Scissor lift and light bulbs	1,000.00
J. Algarin Paving & Sealcoating	11,100.00
Tires for 203 (State Contract Cost)	approx. 625.00
Target Solutions	6,825.00

**Additional Information:** Commissioner Keenan advised the board that to be NFPA compliant, we do not have to buy new packs. We need to buy new bottles. It is also recommended since there are new HT Masks out with improved voice resonator to replace all our masks. We are waiting on quotes which should be available by next meeting. Keep in mind that most of our bottles expire in February with some expiring in January. We will probably need to act at our next meeting, once we have quotes.

**Public Comments**

Captain Gasperetti advised the board that she reached out to Donna VanDerMeulen.

**Bills Signed**

Commissioner Jacobowitz made a motion to pay bills if found correct, seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

**Budget to Actual Report**

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

**Adjournment**

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary