

Coldenham Fire District
Board of Fire Commissioners
April 8, 2019

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on April 8, 2019 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to the flag. A moment of silence was observed in memory of Past Assistant Chief Buddy Sharp who passed away yesterday.

Roll Call

Commissioners present: Joseph Keenan, Wayne Jacobowitz, Rickey Cameron, Anita Grecco and Warren Decker.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
2nd Asst Chief Mike Wirth

Acceptance of Minutes

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to dispense with the reading of the regular monthly meeting minutes of March 11, 2019 and accept them as corrected. Unanimous approval (4 ayes, 0 nays and 1 abstain) by those in attendance. Motion carried. (Correction on page 3 under Bay Floors, second sentence should read: He replied with a letter quoting prices for the work to be done.)

Opening of Bids for Lawn Maintenance

A proposal was received from Lawn Masters of NY, LLC quoting the following: Spring Clean-up at a cost of \$425.00; Weekly Lawn Maintenance based on 28 to 30 cuts at a cost of \$155 per visit; Pruning and trimming at a cost of \$325 and Fall Clean-up at a cost of \$750.

A proposal was received from Belly Flop Industries Ltd in the amount of \$325 per service. A rescheduling fee of \$125 would be imposed if this contractor is not notified by the Chairman of the Board or his/her designated by email two full business days prior to any 10-day scheduled mowing. Contract does not include the cost of mulch, river stone or like product or the labor to install same.

An alternate bid from Belly Flop Industries Ltd was received in the amount of \$150 per mowing. Contractor will mow, trim and blow off loose grass from all paved surfaces on a weekly (7 day) schedule unless growing conditions determine differently. A commonsense handshake approach to when alternate mowing and/or trimming should occur. Alternate mowing/touch up areas etc. for special or unplanned events can be performed by request of the Chairman and/or his/her designee at any time by phone or text to 845-522-9679. Cost will be relative to amount needed, not to exceed the normal weekly fee. Contractor will also trim existing shrubs and weed existing landscaped areas around main fire station as needed during the growing season. Contract does not include the cost of mulch/river stone or like product or the labor to install same. Contract does not include any spring or fall cleanups.

Some discussion ensued. Commissioner Keenan asked Commissioner Decker to contact

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Lawnmasters and inquire what kind of equipment they have, if we would be a priority as a firehouse, where they are located, just general information. Commissioner Jacobowitz will ask the same of Belly Flop. Commissioner Decker made a motion seconded by Commissioner Jacobowitz to table this and hold a special meeting on April 12, 2019 at 6:30PM at the firehouse to discuss and award the lawn maintenance contract. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The secretary will publish the legal notice in the Times Herald Record.

Communications

- A postcard was received from the Association of Fire Districts of Orange County advising us of their next meeting. It will be on April 23, 2019 at 7:30 PM at the Salisbury Mills Fire Department.
- A letter was received from Joyce Petkus who is a candidate for the position of Secretary/Treasurer of the Association of Fire Districts of the State of New York (AFDSNY), which is a three-year term.
- An invoice for 1st Responder Newspaper was received. As we have never paid for this in the past, Commissioner Keenan suggested that we table it for now and see if we stop getting it.
- A postcard from the Office of General Services Procurement Services.
- A fax from Allied Roofing Co was received.
- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of March 31, 2019 is \$1,186,651.32, which is an increase in value of about \$3096.
- We received a letter from the Orange County Board of Elections advising us of the days the firehouse will be needed for elections. They will notify us in May if the firehouse will be needed on June 25. It will be needed on November 5, 2019 for the General Election.
- Commissioner Grecco received a letter from Central Hudson about new interior TLED lighting. She will call to schedule a no obligation energy assessment.

Hall Requests

Chief Hunt advised the board that the hall will be needed on Friday, April 12 for after Buddy Sharp's funeral.

Ladies Auxiliary on August 24, 2019 for a yard sale. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to approve this request. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Firemen on June 23, 2019 for a breakfast. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to approve this request. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

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Public Discussion

Nothing currently.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that there was nothing to report.

Mack Restoration Committee: Commissioner Keenan advised the board that it had a small antifreeze leak. He took it for a ride, and it dried up and is not leaking.

Building or Property Committee: Nothing new currently.

Old Business

Fuel Audit: The audit has been completed through December. Next due through June.

SAM (State and Municipal Facilities Program administered by DASNY): Commissioner Keenan advised the board that there was nothing new to report. Commissioner Grecco asked if Commissioner Keenan met with the lawyer. He did. They signed and notarized all the paperwork and sent it in. Commissioner Grecco asked if we could put the project out to bid. Commissioner Keenan state that we can not do anything until we are told.

LOSAP: Commissioner Keenan advised the board that LOSAP was submitted.

Annual Training: Commissioner Keenan advised the board that all training has been assigned. The close date is June 30.

Physicals: Commissioner Cameron advised the board that 44 members completed their physicals. Thirteen still need to complete theirs, 2 are on medical leave and 9 are no longer active. The secretary will send out letters.

Webpage/E-Mail Status: Commissioner Keenan advised the board that the e-mails are working. The webpage just needs to be tweaked.

Fuel Tank Gauges: Commissioner Jacobowitz will take care of getting these gauges replaced.

Dutchess Overhead Doors: Commissioner Decker advised the board that the contract was signed, and they will schedule the maintenance for some time in June.

FEMA Grant: Commissioner Jacobowitz advised the board that the grant writer is working on it. It opens mid-April.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that this is

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the year to finish up the files room.

Engine Bay Floors: Commissioner Decker tried to contact them about 4 times. He finally emailed Commissioner Decker that there are no labor costs. Commissioner Keenan said that we have enough from Engine Bay Floors outlining the job and the cost associated with it. Commissioner Decker will contact them to set up a date.

Blacktop & Sealcoating: Commissioner Keenan saw an infomercial on TV about a company that seals blacktops with something that looks like a big Zamboni. He will try to find more information about it.

Air Conditioning Issues: Commissioner Jacobowitz said that he will have a price from Classic Plumbing and Heating by next month.

Kitchen Exhaust: Commissioner Jacobowitz has not done anything on this yet.

New Business

EMT Reimbursement: Commissioner Grecco asked if we had received the reimbursement from the two firefighters that did not complete the EMT Course. Commissioner Keenan stated that the letters requesting payment have not been sent out yet.

Flowers for the Firehouse: Commissioner Grecco said that she and Colleen are not able to do the planting anymore. She also said that the Landscape is closed, and she would like to purchase the flowers for the barrels from Hoeffner's. Commissioner Keenan asked if the garden club would do it. Commissioner Grecco said that she would ask them. Chief Hunt said that if we got the flowers, the guys could plant them on a Sunday morning. She asked to have up to \$200 to purchase the flowers. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to allow up to \$200 for the purchase of flowers. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. Commissioner Grecco said that she will wait until May to get the flowers.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0

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- Members resigned: 0

Apparatus Status

Chief Hunt advised the board that the preventative maintenance is being done. 203 and 204 were done today. 208 and 202 are scheduled to be done tomorrow. They will come back next week to fix the pump on 206 and install the driver's pack in 203. Chief Hunt will coordinate with Campbell to have 205 done. That would be to have the aerial, chassis and pump serviced.

Further Information from the Chief

- Chief Hunt advised the board that he received the stuff for the Chief's show for Commissioner Cameron. He will bring it up next month.
- Chief Hunt advised the board that Mike Keenan Sr. needs a new uniform. A motion was made by Commissioner Cameron and seconded by Commissioner Decker to approve the purchase of a new Chief's uniform for Mike Keenan Sr for approximately \$500. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Chief Hunt advised the board that he and Commissioner Cameron met with the Sailfish people last week and discussed fire protection on site. They will keep us in the loop as to what is going on.

Further Information from the Commissioners

Commissioner Keenan advised the board that we received our checks from the Town of Montgomery and the Town of Newburgh. We are short \$85,733.27, and we have been advised that there are no more checks coming. Treasurer Miller has been taking to the Town of Newburgh and the County. Commissioner Keenan has been talking to the Town of Montgomery and our budget went in right. It appears that the PILOT money was included in the real property money by the Town of Newburgh. So, we did not get the PILOT money. That in turn threw off the equalization rate so the Town of Montgomery paid \$66,000 less and the Town of Newburgh paid \$66,000 more, so real property balances. They are claiming, unless it changes, that we are not getting any PILOT money. The fact is that they did it wrong, they admitted it, but we don't know if we're going to get it in writing. Treasurer Miller has been in touch with Mike A and Mr. McCarey, who is the Financier of the County and suffered a massive heart attack on Wednesday. So, we are short a lot of money. Instead of just the \$85K, we may really be short \$99K because part of that is what we estimate as other income; ie interest, dividends and Fire Protection money. Our capital reserve for equipment purchase has \$15,552, when we were counting on replacing the \$200K that was spent on all the air packs. We're going to have to figure out how we're going to balance this. We just can't arbitrarily move all the money to page 1. It is just horrible. We don't know what's going to happen. Town of Newburgh says they can't go back and do anything. Today the Supervisor and Lori Coady (the assessor) and their lawyers had a meeting and are supposed to call us back. If Treasurer Miller doesn't hear from her by 11:00 AM tomorrow, she will call her. More discussion ensued. Commissioner Keenan also spoke with David Gubitza to keep him up to speed on this issue. A motion was

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made by Commissioner Jacobowitz and seconded by Commissioner Decker to have our counsel present if a meeting was to occur with the Town of Newburgh. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Information from the Treasurer/Secretary

Treasurer Miller advised the board that we received two dividend checks in the amount of \$118.19 and \$8893.86. She would like to move \$275,000 from the general checking to the money market. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Grecco to move \$275,000 from the general checking to the money market. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Treasurer Miller advised the board that we received the Utica Mutual bill in the amount of \$48,490.93.

Commissioner Keenan would like a motion to move the dividends in the amount of \$9012.05 into the building maintenance line on page 1. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to move the \$9012.05 in dividends into the building maintenance line on page 1. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Approved Expenditures

Flowers	\$	200.00
Chief Uniform		500.00

Public Comments

None.

Bills Signed

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to pay bills if found correct. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

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Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary