

Coldenham Fire District
Board of Fire Commissioners
August 12, 2019

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on August 12, 2019 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to the flag.

Roll Call

Commissioners present: Joseph Keenan, Wayne Jacobowitz (late), Rickey Cameron, Anita Grecco and Warren Decker.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the regular monthly meeting minutes of July 8, 2019 and the special meeting minutes of June 17, 2019 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance.

Communications

- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of July 31, 2019 is \$1,190,421.82, which is a decrease of \$2,961.05.
- Secretary Keenan advised the board that no bids were received for the air conditioning upgrade project.
- A postcard was received from the Association of Fire Districts of Orange County that their meeting will be on August 27, 2019 at 7:30pm at the Goshen Fire Department. The guest speaker will be Shawn Kelly from Darley Pumps and the topic will be Compressed Air Foam Systems.
- A letter was received from President Keith Aigner advising the district that an election was held due to the resignation of the 2nd Captain which resulted in the following:

2nd Captain.....Marc Beach
 1st Lieutenant Sr. Grade.....Frank Draiss Jr.
 2nd Lieutenant Sr. Grade.....Russell Garrison
 2nd Lieutenant Jr. Grade.....OPEN

The board will address this under New Business.

- We received the Fire Protection contract from the Vails Gate Fire District which we will complete and return to them for their signatures.

Hall Requests

- None

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Public Discussion

Nothing currently.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that there were no injuries reported. He also advised the board that Marc Beach is working with the sales rep for the boots and we are either going to get a credit or a replacement pair. Someone else also had a problem and they are working on that also.

Mack Restoration Committee: Commissioner Keenan brought it to the Kingston Show on Saturday. He recommends that more people learn to drive it.

Building or Property Committee: Commissioner Keenan advised the board that three lights on the back barn are burned out. Two on the sides and one on the rear. They have been ordered and are due in tomorrow.

Old Business

Budget Issues: Commissioner Keenan suggested adjusting the budget and publishing a legal notice to our residents explaining what happened. The board agreed.

A resolution by Commissioner Cameron and Commissioner Grecco to amend the 2019 Budget was made as follows: BE IT RESOLVED that due to errors on the input of the 2019 budget for the Coldenham Fire District, it has become necessary to adjust said budget. It is noted that these errors were not a result of filing or reporting issues by the Coldenham Fire District. Due to the errors, a total of \$85,733.27 in projected tax revenue was not collected for the approved 2019 Coldenham Fire District Budget. This figure is comprised of a shortfall of \$19,141 from the Town of Newburgh and \$66,592.27 from the Town of Montgomery. The district has been assured however that the tax revenue we received was the total amount of the tax revenue collected for the fire district. Hence the shortfall of \$85,733.27 was not collected. The district has exhausted efforts to recover said shortfall. As such, the district has adopted an austerity spending policy for 2019. Based on the shortfall the fire district therefore amends the 2019 budget as follows: reduction of the Capital Reserve for Fire Fighting Equipment and Apparatus by \$85,000, and the Bond Interest and Payment by \$734. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Resolution carried.

A motion was made by Commissioner Decker and seconded by Commissioner Grecco to publish a legal notice to notify the public of the change to the budget. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Fuel Audit: Chief Hunt advised the board that the report has been completed through June 2019. Next report covering July 1 to December 31, 2019 will be due at the January 2020 meeting.

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SAM (State and Municipal Facilities Program administered by DASNY): Commissioner Keenan and Commissioner Grecco will be meeting on Wednesday at 10am.

Annual Training: Commissioner Keenan advised the board that there is only one active firefighter who has not completed their training. They stated that they were locked out of their account. The individual has been notified and until the training has been completed, he/she will not be allowed to respond.

Physicals: Commissioner Cameron advised the board that there was nothing new to report.

Fuel Tank Gauges: Randy Haylock advised the board that to replace the whole two gauges would cost about \$50 each and just to replace the gauge covers would be \$10 each. It was agreed that the gauges aren't used, and we could just purchase 2" plugs from the hardware store. Chief Hunt will pick them up.

Dutchess Overhead Doors: Commissioner Decker advised the board that service has been done. There were a few issues with five doors which is quoted at \$460 to complete the work. They also said one of the doors is old and weak and that we might want to consider replacing it. Commissioner Decker will call them to verify which door they were speaking about. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to have Dutchess Overhead Doors complete the repairs at a cost of \$460. Unanimous approval (4 eyes, 0 nays) was received by those in attendance. Motion carried.

FEMA Grant: It is not open yet. Our annual update was completed and approved today.

EMT Reimbursement: One individual reimbursed the district in full. The other individual was advised that he is not allowed to respond until arrangements for payment are made.

Treasurer Position: Applications were received by Judy Parsells and Donna VanDerMeulen. The position was advertised in both the Wallkill Valley Times and the Times Herald Record and the fire district website. Commissioner Keenan, Commissioner Decker and Treasurer Miller will interview the candidates.

Hose Replacement: There was some confusion concerning the requested hose replacement from last month. The information was misinterpreted. The only length of hose that failed was one pony length. New quotes will be submitted for next month's meeting. He will be looking to get six of each 1 ¾" and 2 ½" hoses.

Air Conditioning Bids: Commissioner Jacobowitz advised the board that he sent out specs to four out of area companies. Commissioner Keenan recommends running the ad again to be received by September 9. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to re-advertise the Air Conditioner Upgrade and Replacement to be received by 7:00 pm on September 9, 2019. Unanimous approval (4

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ayes, 0 nays) was received by those in attendance. Motion carried.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that this is the year to finish up the files room.

Engine Bay Floors: Commissioner Decker received a text from Mike from Engine Bay Floors. The dates he has in mind are October 7 or 11. The Chief thought the 7th would work for us. Commissioner Decker will let Mike know the 7th would work. Commissioner Decker also asked that if he pushes the date back again, he and Commissioner Cameron would meet with him to lock him in to the commitment he made this year.

Replacement Blacktop: Tabled.

Air Conditioning Issues: Already discussed.

Kitchen Exhaust: No update.

New Business

Sailfish: Commissioner Keenan has a copy of the FEIS (Final Environmental Impact Statement). He would like to go over it with Chief Hunt and Commissioner Cameron to address issues related to Coldenham Fire Company and District.

Life Insurance: The renewal for the life insurance is \$19,782.39. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to renew the life insurance in the amount of \$19,782.39. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Vails Gate Fire District: A motion was made by Commissioner Grecco and seconded by Commissioner Decker to renew the Fire Protection Contract with Vails Gate Fire District. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Fire Company Election: A motion was made by Commissioner Jacobowitz and seconded by Commissioner Cameron to accept the offices as voted by the Fire Company. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

2020 Budget Workshop: After some discussion as to availability, a motion was made by Commissioner Decker and seconded by Commissioner Grecco to schedule a 2020 Budget Workshop on Thursday, August 22 at 6:00pm. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Smoking Policy: Commissioner Keenan printed a draft for our smoking policy. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Grecco to adopt the smoking policy to be effective September 4, 2019. Unanimous approval (5 ayes, 0 nays)

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was received by those in attendance. Motion carried. Commissioner Decker will check into getting signs.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 1 Erik Keenan from active to Social
- Members suspended: 0
- Members resigned: 0

Apparatus Status

- **204**--Primer doesn't work. Coming tomorrow to fix that and two back marker lights.
- **208**--Jake brake and dash lights.

Further Information from the Chief

- Need tires for both Tahoes. A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to allow the purchase tires for the 2015 and 2016 Tahoe at the prevailing state contract price. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.
- Al Crudele is not returning any of Chief Hunt's messages. Chief Hunt asked if someone would like to sit with him while he calls to check on radios we ordered and the stuff that needs to be fixed. Commissioner Keenan said he will be here tomorrow around 11:30. Or Chief Hunt suggested a little before the drill.

Further Information from the Commissioners

Commissioner Decker advised the board that the handicap signs have been ordered. We should have them in a day or two.

Information from the Treasurer/Secretary

Nothing currently

Approved Expenditures

Dutchess Overhead Doors	\$ 460.00
Insurance	19,782.39

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Public Comments

Fred Stipak will volunteer his time to change to a digital timer. Chief Hunt will look at it.

Bills Signed

A motion was made by Commissioner Decker and seconded by Commissioner Jacobowitz to pay bills if found correct. Unanimous approval (5 ayes and 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes and 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary