

Coldenham Fire District
Board of Fire Commissioners
July 8, 2019

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on July 8, 2019 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to the flag.

Roll Call

Commissioners present: Joseph Keenan, Rickey Cameron, Anita Grecco and Warren Decker.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
2nd Assistant Chief Mike Wirth

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Decker to dispense with the reading of the regular monthly meeting minutes of June 10 and accept them as written. Unanimous approval (4 ayes, 0 nays) was received by those in attendance.

Communications

- Commissioner Keenan advised the board that we received our monthly statement from RBC Wealth Management on LOSAP. Statement balance as of June 30, 2019 is \$1,193,382.87, which is an increase in value of about \$55,000 from January 1, 2019.

Hall Requests

- Ladies Auxiliary on December 9, 2019 for the kids' Christmas Party

Public Discussion

Nothing currently.

Committee Reports

Safety Committee: Commissioner Cameron advised the board that there were no submissions. There is a concern about recently purchased boots.

Mack Restoration Committee: Commissioner Keenan had nothing to report at this time.

Building or Property Committee: Nothing to report currently.

Old Business

Budget Issues: Commissioner Keenan updated everyone on the budget issues. Commissioner Keenan, Treasurer Miller and John Capella attended the meeting on June 17 at 2:00. Other than offering us the loan, there is nothing they can do about this year's budget. Commissioner Keenan suggested that we reduce \$85,000 from the Capital Reserve

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for Property Acquisition and Improvement and \$734 from the Bond & Interest Payment Line. He asked the board to think about this suggestion and they can decide in August.

Fuel Audit: Commissioner Keenan advised the Chief that the next fuel audit will be due through June 2019.

SAM (State and Municipal Facilities Program administered by DASNY): Commissioner Keenan reminded the board that we need to do an RFP for a project manager. He also advised the board that he is not going to do this on his own. Commissioner Grecco offered to assist him.

Annual Training: Commissioner Keenan gave Assistant Chief Wirth a list of the members that did not complete their annual training. The Chief will follow-up with those members and if they do not complete the training by July 31, they will not be allowed to respond.

Physicals: Commissioner Cameron advised the board that there was nothing new to report.

Fuel Tank Gauges: Randy Haylock offered to get the information.

Dutchess Overhead Doors: Commissioner Decker advised the board that he spoke to Linda from Dutchess Overhead Doors and she stated that they are currently behind in their schedule. She said that the service will be done within the next three weeks.

FEMA Grant: It is not open yet.

Ongoing & Upcoming Projects

Office and Files Room Renovation: Commissioner Keenan advised the board that this is the year to finish up the files room.

Engine Bay Floors: Commissioner Decker advised the board that we are scheduled for August 12.

Replacement Blacktop: Tabled.

Air Conditioning Issues: Commissioner Jacobowitz and the board agreed on specs for the project at the special meeting on June 17. Bids to be opened August 12.

Kitchen Exhaust: No update.

New Business

Treasurer Position: Commissioner Grecco stated that we should place the ad as soon as possible in order to have time to train the new Treasurer. The board agreed. Commissioner Keenan will draft the announcement and it will be published as soon as

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possible.

Commissioner Grecco asked if reimbursement has been made by the members who did not complete the EMT course. The letters were sent out, but we haven't received anything yet.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 1 Fred Stipak on 204
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Apparatus Status

Nothing currently.

Further Information from the Chief

- Asst. Chief Wirth advised the board that hose testing was done. He feels that hose needs to be acquired as soon as possible. He has quotes for 6 lengths of 1 ¾", 6 lengths of 2 ½" and 10 lengths of 5" hose. The quote from Haight is \$6020 and the quote from Fire End and Croaker is \$6415. A motion was made by Commissioner Decker and seconded by Commissioner Cameron to purchase the hose from Fire End and Croaker at a cost of \$6415 which Asst Chief Wirth advised shipping was included. Unanimous approval (4 ayes and 0 nays) was received by those in attendance. Motion carried.

Further Information from the Commissioners

Commissioner Decker would like to have signs made as to our policy of no firearms or noxious sprays being allowed on Fire District Property. He would also like to get better handicap signs. He would also like to see a designated area for smoking.

Commissioner Keenan advised the board that the barn pavement has been seal coated.

Commissioner Cameron thanked the board for allowing him to attend the State Chiefs' Show.

Information from the Treasurer/Secretary

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Treasurer Miller advised the board that she deposited a check in the amount of \$10,022.14 for benefit of the Benevolent Association.

Treasurer Miller suggested that we move \$100K from the money market to the general fund to pay bills and \$25K from the general fund to JP Morgan Chase. A motion was made by Commissioner Grecco and seconded by Commissioner Cameron to move the above-mentioned items. Unanimous approval (4 ayes, 0 nays) was received by those in attendance. Motion carried.

Approved Expenditures

Hose from Fire End and Croaker \$ 6415.00

Public Comments

Nothing currently.

Bills Signed

A motion was made by Commissioner Decker and seconded by Commissioner Cameron to pay bills if found correct. Unanimous approval (4 ayes and 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Cameron. Unanimous approval (4 ayes and 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary