

Coldenham Fire District
Board of Fire Commissioners
October 7, 2019

Call to Order

The regular meeting of the Board of Fire Commissioners of the Coldenham Fire District was held on October 7, 2019 at the Coldenham Fire House. Commissioner Keenan called the meeting to order and led the salute to the flag.

Roll Call

Commissioners present: Joseph Keenan, Wayne Jacobowitz, Rickey Cameron, Anita Grecco and Warren Decker.

Also, present: Mary Keenan, Secretary
Linda Miller, Treasurer
Chief Matt Hunt
Asst Chief Mike Wirth
Donna VanDerMeulen, Treasurer

Acceptance of Minutes

A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to dispense with the reading of the regular monthly meeting minutes of September 9, 2019 and accept them as corrected. Page 4 Under Snowplowing and Plowing Bid. Sentence one should read: Commissioner Warren Decker handed out a draft. Also sentence 4 should read: Bids to be received by October 7, 2019 and opened the same night. Approval (4 ayes, 0 nays and 1 abstain) was received by those in attendance. Motion carried.

Communications

Air Conditioning Upgrade for Bids: We received a bid from Echelon Services out of Newton New Jersey as a proposed cost of \$59,700. We will discuss this under New Business.

Snowplow bids: We received a bid from Belly Flop Industries, LTD at a rate of \$200 per push. Shoveling will be at a rate of \$50 per every 4" of accumulation. Salting will be at a rate of \$250 per application. Proportionate billing for partial applications. We will discuss this under New Business.

The Association of Fire Districts of Orange County will be having a meeting on October 22 at 7:30 PM at the Monroe Fire Dept. The guest speaker will be Karin Hablow who will speak about District Bookkeeping Assistance.

A flyer was received by the Association of Fire Districts of Orange County inviting us to their Officers Recognition Dinner and Honoring our Past Presidents Dinner to be held at the Colden Manor on November 2 beginning at 6:30 PM. Cost is \$60 per District Officer and guest.

Hall Requests

ChrisAnn Kenny on December 1, 2019 for a birthday party from 1 – 8 PM.

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A motion was made by Commissioner Decker and seconded by Commissioner Cameron to approve this request. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Public Discussion

Randy Haylock advised the board that there is a dent in the drywall across from the coat rack. Commissioner Jacobowitz will investigate it.

Committee Reports

Safety Committee: Nothing new to report.

Mack Restoration Committee: Commissioner Keenan advised there was nothing new to report.

Building or Property Committee: Commissioner Keenan advised the board that we need one camera replaced on the north side of the building. The elevator needs to be serviced. Commissioner Jacobowitz will try to find someone.

Old Business

2020 Budget: The 2020 budget hearing is October 15, 2019 at 7:00 PM. Commissioner Keenan advised the board that there are a few things everyone needs to keep in mind about the budget. The budget cannot be tweaked until after the budget hearing. The Cancer bill is going to increase, and Commissioner Keenan will be recommending that we increase last years amount by \$1000 to make it \$8500 for 2020. He also suggested that we raise the Target Solutions line by \$400 or \$500 to cover an increase there.

Fuel Audit: Chief Hunt advised the board that the report has been completed through June 2019. Next report covering July 1 to December 31, 2019 will be due at the January 2020 meeting.

SAM (State and Municipal Facilities Program administered by DASNY): Commissioner Keenan spoke with Bruce Wilson about getting someone for the roof grant project. He told Commissioner Keenan that we need someone who is certified in code enforcement. He said to talk to Jim Farr.

FEMA Grant: Chief Hunt advised the board that they are awarding the last rounds so if they don't reopen by November, they will not open again this year.

EMT Reimbursement: Commissioner Keenan advised the board that they will need to go into Executive Session later to discuss this.

Treasurer Position: Donna VanDerMeulen accepted the position. She will be shadowing Treasurer Miller for the next couple of months. Then Treasurer Miller will shadow her in January and February. We will get everything switched over in the new year.

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Sailfish: Commissioner Keenan advised the board that Sailfish has satisfied all the concerns of the Fire District and the Chief. The Chief asked to have Development Projects within the Fire District added to the Chief's Report in the agenda.

Ongoing & Upcoming Projects

Office and Files Room Renovation: This is an ongoing project.

Engine Bay Floors: Commissioner Decker says we are currently scheduled for the 28th.

Replacement Blacktop: Tabled.

Air Conditioning Issues: Commissioner Keenan suggests that we schedule a special meeting after the budget hearing to review and act on the air conditioner bid and any other business to come before the board. A motion was made by Commissioner Decker and seconded by Commissioner Grecco to have a special meeting on October 15, 2019 immediately following the budget hearing to review and act on the air conditioner bid and any other business to come before the board. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The bid will be left in the office for anyone to review before the meeting.

Kitchen Exhaust: Commission Jacobowitz made a call to Quality. They have been playing phone tag. He's sure to get a hold of them shortly.

No Smoking Signs: Commissioner Keenan thanked Commissioner Decker for getting the no smoking signs. We will get them posted. The posts didn't make it today. Maybe in the next couple of days so we can get the handicap signs up.

New Business

Snowplowing and Plowing Bid: Commissioner Keenan stated that the costs are the same as last year. The only thing that was added was the Calcium Chloride, but that would only be used at our request. Commissioner Jacobowitz asked if we could ask them to throw the salt a little way out from the doors? It will be mentioned. There being no further questions or concerns a motion was made by Commissioner Cameron and seconded by Commissioner Jacobowitz to award the contract to Belly Flop Industries LTD for the 2019-2020 winter season. The secretary polled the board: Commissioner Jacobowitz – yes, Commissioner Decker – yes, Commissioner Cameron – yes, Commissioner Grecco – no and Commissioner Keenan – yes. Approved (4 ayes, 1 no) was received by those in attendance. Motion carried.

Association of Fire Districts Officer Recognition Dinner: Commissioner Grecco, Commissioner Keenan and Secretary Keenan will attend on November 2 at the Colden Manor at Spruce Lodge.

Renewal of Mary Keenan's Notary: Secretary Keenan's notary will be expiring in

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November 2019. She would like the district to pay for the renewal at a cost of \$60. A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to pay for the renewal of Mary Keenan's notary. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Board of Elections: Commissioner Grecco asked Commissioner Keenan if the Board of Elections got in touch with him about the Wi-Fi. Commissioner Keenan met him at the firehouse so he could do the Wi-Fi testing.

Chief's Report

Membership

- New members: 0
- Qualified drivers: 0
- New Drivers Requested: 0
- Drivers dropped: 0
- Physicals: In progress
- Members passing probation: 0
- Members reinstated: 0
- Members dropped due to non-payment of dues 0
- Social Members dropped: 0
- Status switch: 0
- Members suspended: 0
- Members resigned: 0

Apparatus Status

Chief Hunt advised the board that ladder testing must be scheduled for this year. Tim Besser is working with Bulldog to get us a date for pump testing. Chief Hunt will see if Walden wants to jump on board when we get it scheduled.

205 should be going in the same week the floors are getting done to get the recall work done. Chief Hunt is working on getting the small vehicles' service scheduled the same time.

Further Information from the Chief

- Chief Hunt advised the board that as stated earlier everything is satisfactory with Sailfish. He met with several other projects over the last week so there will be more meetings in the future. He also advised the board that we kind of got the shaft from the Town of Newburgh with the senior housing that is being built behind 4-point Sheraton. The sprinkler connections on the building are four inches because every other department in the Town runs 4 inch line, so the Town adopted that as standard. He spoke to the Battalion III Coordinator about it saying they need to be 5 inch, since that's what we run, and was told that the Town of Newburgh adopted it as 4 in so we could either use a 4" to 5" adapter or pay to put 5" adapters on yourselves. It's not my problem. They also did the same with the lock boxes. Chief Hunt would like to go on record with the Town of Newburgh as say that anything built in our

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district needs to be built with what we want on it. Commissioner Keenan asked him to draft a letter. Commissioner Cameron will speak with the Battalion III Coordinator.

Further Information from the Commissioners

Commissioner Keenan asked that 202 and the Mack be allowed to go to the Sussex County Fall Foliage Fire Prevention and Muster on Sunday, October 13. A motion was made by Commissioner Grecco and seconded by Commissioner Jacobowitz to permit 202 and the Mack to attend the Sussex County Fall Foliage Fire Prevention and Muster on Sunday, October 13. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Information from the Treasurer/Secretary

Treasurer Miller would like to transfer \$275,000 from the money market to the general fund. From the general fund \$5K to Real Property and Acquisition, \$215K to Firefighting Equipment and \$5K to Vehicle Repair. A motion was made by Commissioner Cameron seconded by Commissioner Jacobowitz to approve the transfer of \$275,000 from the money market to the general fund of which \$5K will be moved to the Capital Reserve for Real Property and Acquisition, \$215K to Capital Reserve to Firefighting Equipment and \$5K to the Capital Reserve for Vehicle Repair. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

Donna VanDerMeulen thanked the board for the opportunity.

Approved Expenditures

Mary's Notary Renewal	\$	60.00
Transfer from MM to General Fund		275,000.00

Public Comments

Captain Gasperetti asked if our meeting on the 15th of October would be over by 8 PM. Commissioner Keenan said the hearing and special meeting will be in the upstairs meeting room.

Randy Haylock asked about the fuel assessment. Commissioner Keenan advised that they have not had a change to look at it yet.

Bills Signed

A motion was made by Commissioner Jacobowitz and seconded by Commissioner Decker to pay bills if found correct. Unanimous approval (5 ayes and 0 nays) by those in attendance was received. Motion carried.

Budget to Actual Report

Commissioner Keenan acknowledged receipt of the Budget to Actual Report and it was reviewed.

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Executive Session: Commissioner Keenan would like to entertain a motion to go into Executive Session to discuss a personnel issue that has to do with EMT. At 8:25 PM a motion was made by Commissioner Decker and seconded by Commissioner Cameron to go into Executive Session to discuss an EMT personnel issue. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried.

A motion to return from Executive Session at 8:43PM was made by Commissioner Decker and seconded by Commissioner Jacobowitz. Unanimous approval (5 ayes, 0 nays) was received by those in attendance. Motion carried. The board has decided that the outstanding debt has been satisfied.

Adjournment

Since all regular business was completed, Commissioner Decker moved to adjourn the meeting seconded by Commissioner Grecco. Unanimous approval (5 ayes and 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan
Secretary