

**COLDENHAM FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REORGANIZATION MEETING  
JANUARY 5, 2015 MINUTES**

The reorganization meeting of the Board of Fire Commissioners of the Coldenham Fire District was held January 5, 2015, at the Coldenham Fire House. Commissioners present were: Tim Besser, Joe Keenan, Anita Grecco, Warren Decker and Wayne Jacobowitz. Also present were: Linda Miller, Fire District Treasurer and Mary Keenan, Fire District Secretary. Linda Miller opened the meeting and led the salute to our flag. She welcomed Wayne Jacobowitz to the Board.

Newly elected commissioner Wayne Jacobowitz had the Oath of Office administered at the Montgomery Town Hall.

A motion to appoint Mary E. Keenan as Secretary at a salary as fixed in the 2015 Budget was made by Anita Grecco and seconded by Warren Decker. (4 ayes, 0 nays and 1 abstain) by those in attendance was received. Motion carried.

A motion to appoint Linda Miller as Treasurer at a salary as fixed in the 2015 Budget was made by Tim Besser and seconded by Warren Decker. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion to appoint Glenn Keenan as custodian at a salary as fixed in the 2015 Budget was made by Tim Besser and seconded by Wayne Jacobowitz. (4 ayes, 0 nays and 1 abstain) by those in attendance was received. Motion carried.

No inventory clerk appointed at this time.

Linda Miller asked for nominations for Chairman of Board of Commissioners. Joe Keenan nominated Tim Besser as Chairman of the Board of Fire Commissioners for 2015. No other nominations were brought to the floor. A motion was made by Joe Keenan and seconded by Wayne Jacobowitz that Tim Besser be Chairman of the Board of Fire Commissioners for 2015. (4 ayes, 0 nays and 1 abstain) by those in attendance was received. Motion carried.

Linda Miller turned the meeting over to Chairman Tim Besser.

Tim Besser asked for nominations for Co-Chair of the Board of Commissioners. Warren Decker nominated Joe Keenan as Co-Chair of the Board of Fire Commissioners for 2015. No other nominations were brought to the floor. A motion was made by Warren Decker and seconded by Wayne Jacobowitz that Joe Keenan be Co-Chair of the

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Board of Fire Commissioners for 2015. (4 ayes, 0 nays, 1 abstain) by those in attendance was received. Motion carried.

A motion by Warren Decker was made and seconded by Anita Grecco that the monthly meetings of the Board of Fire Commissioners shall be held on the first Monday following the first Tuesday of each month at 7:30 PM. Each meeting will be preceded at 7:00 PM by a workshop. (Notice will be sent to the Wallkill Valley Times.) Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried. The meeting dates are as follows: February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 7, October 12, November 9 and December 7, 2015.

A motion by Anita Grecco was made and seconded by Wayne Jacobowitz that the Wallkill Valley Times be designated as official newspaper for legal notices for the Coldenham Fire District. When bids are required, notice will be placed in the Times Herald Record. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Warren Decker was made and seconded by Joe Keenan to appoint Frank Simeone as our attorney to attend monthly meetings as decided upon by the Board of Fire Commissioners at a fee as previously set. (Attorney will also handle other business of the fire district on a fee basis.) Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Joe Keenan was made and seconded by Warren Decker that the Coldenham Fire District will provide coverage to any commissioner who is sued as a result of a decision made as a commissioner (Article XVII of State Law). Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Anita Grecco was made and seconded by Wayne Jacobowitz that the Treasurer must produce all books, records, receipts, orders, vouchers and canceled checks for the year 2014 along with her Annual Report to be submitted to the Fire District Auditor by the regular monthly meeting for the month of March 2015. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Anita Grecco was made and seconded by Joe Keenan to designate Orange County Trust and J.P. Morgan Chase as depositories for District funds, deposits in each bank not to exceed \$250,000.00 unless covered by bank security insurance. Unanimous approval (5 ayes, 0 nays)

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by those in attendance was received. Motion carried.

A motion by Anita Grecco was made and seconded by Joe Keenan that all checks for the District for payment of bills and obligations must be signed by the Treasurer. In addition, checks in excess of \$10,000 will require two signatures. Linda Miller, Tim Besser and Mary Keenan are authorized to sign checks. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Anita Grecco was made and seconded by Warren Decker to continue the Orange County Trust General Fund Checking Account, Orange County Trust General Fund Savings Account, J.P. Morgan Chase General Fund Savings Account, and Orange County Trust Trust & Agency Checking Account. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Anita Grecco was made and seconded by Joe Keenan that the Treasurer be authorized to continue Capital Reserve Fund accounts as they now exist and to open any necessary new accounts in accordance with the law. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion by Warren Decker was made and seconded by Wayne Jacobowitz that the Coldenham Fire District continues their membership in the Association of Fire Districts of the State of New York and in the Association of Fire Districts of Orange County. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion was made by Joe Keenan and seconded by Anita Grecco to continue the preparation of an agenda for each meeting in 2015. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion was made by Joe Keenan and seconded by Wayne Jacobowitz to continue the Procurement Policy previously adopted. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion was made by Warren Decker and seconded by Anita Grecco to continue Rules and Regulations as previously adopted. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

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A motion was made by Joe Keenan and seconded by Wayne Jacobowitz to continue the Code of Ethics as previously adopted. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion was made by Anita Grecco and seconded by Joe Keenan to have Key Bank credit cards issued to each Commissioner, the Fire Chief, and the two Assistant Chiefs, limits to continue at previously set amounts. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried. (Chairman and CO-Chairman Credit limit is \$5000, everyone else is \$1500)

A motion was made by Anita Grecco and seconded by Warren Decker to keep Pen Flex as the Administrator and RBC Wealth Management as the Investor for the Service Awards Program. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

A motion was made by Joe Keenan and seconded by Wayne Jacobowitz to provide VFBL coverage to our members involved on County Teams. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Chairman Tim Besser appointed the following committees:

Auditing:	Anita Grecco & Tim Besser
Building:	Wayne Jacobowitz & Warren Decker
Truck Committee:	Joe Keenan
EAP Coordinator:	Tim Besser & Joe Keenan
Medical Advisor:	Dr. Basri & Tim Besser
Budget Planning:	Joe Keenan & Wayne Jacobowitz
Land/Outback:	Tim Besser & Warren Decker
Service Awards:	Joe Keenan & Wayne Jacobowitz
Hall Use:	Anita Grecco & Warren
Records Access Officer:	Mary Keenan

**New business**

RFPs for Electrician, Plumber and General Contractor will be presented at next meeting.

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**Executive Session**

A motion was made by Warren Decker and seconded by Wayne Jacobowitz to go into executive session to discuss a legal matter.

Meeting reconvened at 8:55 PM. Not action taken.

At 8:56 P.M., as all business of the Reorganization Meeting of the Coldenham Fire District Board of Fire Commissioners had been addressed, a motion to adjourn this meeting was made by Warren Decker and seconded by Wayne Jacobowitz. Unanimous approval (5 ayes, 0 nays) by those in attendance was received. Motion carried.

Respectfully submitted,

Mary E. Keenan  
Secretary